N O T I C E

TO	**:**	**ALL PUBLICLY LISTED COMPANIES, AND OTHER COMPANIES WITH REGISTERED SECURITIES UNDER THE SUPERVISION OF MARKETS AND SECURITIES REGULATION DEPARTMENT**
SUBJECT	**:**	**Notice on the Early Conduct of Annual Stockholders' Meetings (ASM)**
DATE	**:**	**9 March 2026**

The SEC Markets and Securities Regulation Department (MSRD) hereby issues this Notice to inform Publicly-Listed Companies (PLCs), and other companies with registered securities under the supervision of MSRD, of the guidelines for the early conduct of their ASM, in lieu of the prior requirement to obtain Commission approval, to wit:

A. Companies intending to conduct an ASM on a date earlier than the date specified in their bylaws must ensure that the early conduct is supported by a justifiable reason and **approved by the Board of Directors**, as evidenced by the **Secretary's Certificate**, which shall be submitted together with the written notice to the Commission.

B. The company shall submit a written notice to the Commission, stating the justifiable reason for the early conduct of the ASM, through MSRD at msrd_srd@sec.gov.ph, **at least thirty-two (32) business days prior to the scheduled date of the ASM**. This is to ensure compliance with the prescribed periods for the filing of the Preliminary Information Statement (PIS), Definitive Information Statement (DIS), and the distribution of information statements, as provided under the Securities Regulation Code (SRC) and its Implementing Rules and Regulations (IRR).

C. The early conduct of the ASM and the corresponding justifiable reason shall be **disclosed through the filing of SEC Form 17-C (Current Report)**.

- SEC Form 17-C shall be made publicly available on the company's website and, additionally, for PLCs, on the PSE EDGE.

D. The following conditions shall also be observed:

1. The rights of stockholders shall not be impaired;
2. The company shall adopt measures to encourage the attendance of minority stockholders in the ASM; and
3. The company must comply with the prescribed periods for the filing of the PIS, DIS, and the distribution of information statements under the SRC and its IRR.

E. This Notice is issued **without prejudice** to compliance with:

a. The Revised Corporation Code;
b. The Securities Regulations Code and its Implementing Rules and Regulations;
c. The company's articles of incorporation and bylaws; and
d. The rules and disclosure requirements of the Philippine Stock Exchange, where applicable.