Securities and Exchange Commission PHILIPPINES

BAGONG PILIPINAS

INVITATION TO BID FOR THE SUPPLY, DELIVERY, AND INSTALLATION OF 300KWP SOLAR PANEL SYSTEM AT THE SEC HEADQUARTERS

1) The Securities and Exchange Commission (SEC), through the FY 2025 Annual Operating Budget of SEC, intends to apply the sum of **Seventeen Million Pesos (Php17,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Supply, Delivery, and Installation of 300kWp Solar Panel System at the SEC Headquarters** ("Project"). Bids received in excess of the ABC shall be automatically rejected at bid opening.

2) The SEC now invites bids for the Project. Delivery of the Goods is required in FY 2025 as specified in Section VI (Schedule of Requirements) of this Bidding Documents. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4) Interested Bidders may obtain further information from the SEC and inspect the Bidding Documents at the address given below from 7:00AM to 4:00PM.

5) A complete set of Bidding Documents may be acquired by interested Bidders on 29 July 2025 from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Php17,500.00

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

   The prospective bidders are advised to send an email at fpbaluyot@sec.gov.ph to request for the Payment Assessment Form (PAF), which shall be used for the payment of the abovementioned applicable fee.

   Payments should be done over the counter at any Landbank branch nationwide or online through eSPAYSEC.

   For over the counter payment at LandBank:
   - Print 2 copies of PAF:
     - 1 Client Copy
     - 1 LandBank Copy
   - Accomplish the on-Coll Payment slip per fund account as indicated on the breakdown summary.
   - Use the correct Fund Account and Account No. and provide the below information:

    - Reference Number 1 - PAF No.
    - Reference Number 2 - Name of Payor appearing on the PAF
- Present On-Coll Payment Slip, together with the PAF, to the LandBank Teller

For online payment:

- Access eSPAYSEC through the link below, enter PAF Reference Number, select your payment: https://www.sec.gov.ph/sec-payment-portal
- Enter PAF Reference Number
- Select preferred payment option:
    - Debit/Credit Card
    - Paymaya Wallet/GCash
- Enter email address and verification code
- Click proceed to payment

6) The SEC will hold a Pre-Bid Conference on **08 August 2025 (Friday), 11:00AM** at the MSD Conference Room, 7F The SEC Headquarters, 7907 Makati Ave., Salcedo Village, Bel-Air, Makati City and through video conferencing via Zoom application, which shall be open to prospective Bidders.

7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the office address indicated below on or before **22 August 2025 (Friday), 10:00AM**. Late bids shall not be accepted.

8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

9) Bid opening shall be on **22 August 2025 (Friday), 10:15AM** at the MSD Conference Room, 7F The SEC Headquarters, 7907 Makati Ave., Salcedo Village, Bel-Air, Makati City and via Zoom application. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

10) The SEC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

11) For further information, please refer to:

    Procurement Unit
    Management Services Department
    7F The SEC Headquarters, 7907 Makati Ave.
    Salcedo Village, Bel-Air, Makati City

12) You may visit the following websites for downloading of Bidding Documents:

    https://www.sec.gov.ph
    https://www.philgeps.gov.ph

25 July 2025

Armando A. Pan, Jr.
BAC Chairman for
Non-IT Goods and Services