

APP-CSE 2026 FOAM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2026 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhIGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhIGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form; otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate form with the file name APP-CSE 2026 Form - Other Items, can be fill-out through this link: <https://forms.gle/yarFddRnWamdkkE8>
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhIGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhIGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 Please be advised that modifications to product codes may be implemented without prior notification. Should such changes occur, it will be necessary for agencies with CSE requirements to edit and submit a Supplemental APP-CSE on their mPhIGEPS account.
- 9.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2026 must be submitted on or before 31 August 2025.

Department/Bureau/Office: SECURITIES AND EXCHANGE COMMISSION
Reason: NATIONAL CAPITAL REGION
Address: 1907 MAKATI AVENUE, DELAR
MAKATICTITY, 1209

Agency Code/UACS: 110110000000
Organization Type: NATIONAL AGENCY

Contact Person: SERVANDO C. SANQUE
Position: ADMINISTRATIVE OFFICER III
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Item & Specifications			Units of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Unit Price as of May 14, 2025	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 ml	bottle	500	0		500	27,810.00	500	0	0	500	27,810.00	500	0	0	500	27,810.00	500	0	0	500	27,810.00	2,000	55.62	111,240.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	300	0	0	300	217,470.00	300	0	0	300	217,470.00	300	0	0	300	217,470.00	300	0	0	300	217,470.00	2,400	362.45	669,880.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.52	0.00
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	30	0	0	30	1,146.90	30	0	0	30	1,146.90	30	0	0	30	1,146.90	30	0	0	30	1,146.90	120	38.23	4,587.60
5	60121534-ER-P01	ERASER, plastic/rubber	piece	150	0	0	150	1,401.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	150	9.34	1,401.00
6	60121524-SF-G01	SIGN PEN, Extra Fine Tip, Black	piece	300	0	0	300	8,133.00	300	0	0	300	8,133.00	300	0	0	300	8,133.00	300	0	0	300	8,133.00	1,200	27.11	32,532.00
7	60121524-SF-G02	SIGN PEN, Extra Fine Tip, Blue	piece	300	0	0	300	8,133.00	300	0	0	300	8,133.00	300	0	0	300	8,133.00	300	0	0	300	8,133.00	1,200	27.11	32,532.00
8	60121524-SF-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.11	0.00
9	60121524-SF-G04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.91	0.00
10	60121524-SF-G05	SIGN PEN, Fine Tip, Blue	piece	12	0	0	12	370.92	0	0	0	0	0.00	12	0	0	12	370.92	0	0	0	0	0.00	24	30.91	741.84
11	60121524-SF-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.91	0.00
12	60121524-SF-G07	SIGN PEN, Medium Tip, Black	piece	200	0	0	200	12,724.00	0	0	0	0	0.00	150	0	0	150	9,543.00	0	0	0	0	0.00	350	63.62	22,267.00
13	60121524-SF-G08	SIGN PEN, Medium Tip, Blue	piece	200	0	0	200	12,724.00	0	0	0	0	0.00	150	0	0	150	9,543.00	0	0	0	0	0.00	350	63.62	22,267.00
14	60121524-SF-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.62	0.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	163.62	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C02	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,977.95	0.00
17	45111509-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,835.82	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	400	0	0	400	8,320.00	200	0	0	200	4,160.00	200	0	0	200	4,160.00	200	0	0	200	4,160.00	1,000	20.80	20,800.00
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	400	0	0	400	7,444.00	200	0	0	200	3,722.00	200	0	0	200	3,722.00	200	0	0	200	3,722.00	1,000	18.61	18,610.00
CLEANING EQUIPMENT AND SUPPLIES																										
20	47131812-AF-A01	AIR FRESHENER	can	12	0	0	12	1,520.04	0	0	0	0	0.00	12	0	0	12	1,520.04	0	0	0	0	0.00	24	126.67	3,040.08
21	47131604-BR-S01	BROOM (Wala Tampo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.67	0.00
22	47131604-BR-T01	BROOM (Wala Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.39	0.00
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.22	0.00
24	47131803-CL-P01	CLEANSER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.22	0.00
25	47131811-DE-B02	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.48	0.00
26	47131811-DE-P01	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	54.89	0.00
27	47131803-DG-A01	DISINFECTANT SPRAY	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	141.58	0.00
28	47131601-DU-P01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.50	0.00
29	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	314.41	0.00
30	47131830-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	143.51	0.00
31	73101612-HS-L01	HAND SOAP, liquid, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.60	0.00
32	47121804-HP-B01	HOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,322.32	0.00
33	47131901-RG-C01	RAGS	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	78.11	0.00

34	47111602-SC-R01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.92	0.00	
35	47121701-TB-P04	TRASHBAG, XXL size	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	131.95	0.00	
36	47121701-TB-P05	TRASHBAG, Large size	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00	
37	47121701-TB-P06	TRASHBAG, XL size	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00	
38	47121702-WB-P01	WASTERASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.34	0.00	
COLOR COMPOUNDS AND DISPERSIONS																											
39	32171703-SI-P01	STAMP PAD, INK	bottle	20	0	0	0	876.60	30	0	0	30	876.60	30	0	0	30	876.60	30	0	0	30	876.60	120	29.22	3,506.40	
CONSUMER ELECTRONICS																											
40	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,449.24	0.00	
FILMS																											
41	13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,282.50	0.00	
42	13111203-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	357.11	0.00	
FIRE FIGHTING EQUIPMENT																											
43	46191601-FE-P01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,161.16	0.00	
FLAG OR ACCESSORIES																											
44	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	289.11	0.00	
FURNITURE AND FURNISHINGS																											
45	56101504-CH-B01	HONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	359.96	0.00	
46	56101504-CH-W01	HONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	359.96	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,459.89	0.00	
48	40101604-EF-G01	ELECTRIC FAN, Industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,373.28	0.00	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,583.40	0.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	915.21	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-D5X001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,165.50	0.00	
52	43211507-D5X002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43,026.26	0.00	
53	43201807-HD-X02	EXTERNAL HARD DRIVE	unit	30	0	0	30	91,805.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	3,060.18	91,805.40	
54	43202010-FD-U04	FLASH DRIVE	piece	35	0	0	35	5,426.40	30	0	0	30	4,651.20	10	0	0	10	1,550.40	10	0	0	10	1,550.40	85	155.04	13,178.40	
55	43211503-LAP001	LAPTOP COMPUTER, Mid-range	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43,015.70	0.00	
56	43211503-LAP002	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47,502.00	0.00	
57	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	15	0	0	15	2,426.85	15	0	0	15	2,426.85	10	0	0	10	1,617.90	10	0	0	10	1,617.90	50	161.79	8,089.50	
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,339.95	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	76.74	0.00	
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	208.90	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
61	31201610-GL-J01	GLUE, all-purpose	bottle	50	0	0	50	3,153.50	0	0	0	0	0.00	50	0	0	50	3,153.50	0	0	0	0	0.00	100	63.07	6,307.00	
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	10	0	0	10	369.50	10	0	0	10	369.50	10	0	0	10	369.50	0	0	0	0	0.00	30	36.95	1,108.50	
63	31151804-SW-S01	STAPLE WIRE, standard	box	200	0	0	200	5,700.00	150	0	0	150	4,275.00	150	0	0	150	4,275.00	150	0	0	150	4,275.00	650	28.50	18,525.00	
64	31201502-TA-E01	TAPE, electrical	roll	12	0	0	12	236.88	12	0	0	12	236.88	0	0	0	0	0.00	0	0	0	0	0.00	24	19.74	473.76	
65	31201503-TA-F01	TAPE, masking, 24mm	roll	200	0	0	200	11,822.00	100	0	0	100	5,911.00	100	0	0	100	5,911.00	100	0	0	100	5,911.00	300	59.11	29,555.00	
66	31201503-TA-F02	TAPE, masking, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	140.39	0.00	
67	31201512-TA-P01	TAPE, packaging, 48 mm	roll	200	0	0	200	5,912.00	200	0	0	200	5,912.00	200	0	0	200	5,912.00	200	0	0	200	5,912.00	800	29.56	23,648.00	
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	200	0	0	200	3,590.00	200	0	0	200	3,590.00	200	0	0	200	3,590.00	200	0	0	200	3,590.00	800	17.95	14,360.00	
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.56	0.00	
70	31151507-TW-P01	TWINE, plastic	roll	30	0	0	30	2,153.40	30	0	0	30	2,153.40	30	0	0	30	2,153.40	30	0	0	30	2,153.40	120	71.78	8,613.60	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
71	41111604-RU-P02	RULER, plastic, 450mm	piece	15	0	0	15	303.45	15	0	0	15	303.45	0	0	0	0	0.00	0	0	0	0	0.00	30	20.23	606.90	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
72	44121612-BL-H01	BLADE, for general purpose cutout/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.62	0.00	
73	44101602-PB-H01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,287.89	0.00	
74	44122037-RB-P10	BINDING RING/COILS, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	222.49	0.00	
75	44101807-CA-C01	CALCULATOR, Compact	unit	20	0	0	20	6,614.70	30	0	0	30	6,614.70	0	0	0	0	0.00	0	0	0	0	0.00	60	220.49	13,229.40	
76	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.46	0.00	
77	44122105-BF-C01	CLIP, backfold, 18mm	box	100	0	100	200	2,258.00	100	0	100	200	2,258.00	100	0	100	200	2,258.00	100	0	100	200	2,258.00	800	11.29	9,032.00	
78	44122105-BF-C02	CLIP, backfold, 25mm	box	150	0	150	300	5,973.00	150	0	150	300	5,973.00	150	0	150	300	5,973.00	150	0	150	300	5,973.00	1,200	19.91	23,891.00	
79	44122105-BF-C03	CLIP, backfold, 37mm	box	150	0	150	300	8,605.00	150	0	150	300	8,605.00	150	0	150	300	8,605.00	150	0	150	300	8,605.00	1,200	29.35	35,220.00	
80	44122105-BF-C04	CLIP, backfold, 50mm	box	100	0	100	200	12,766.00	100	0	100	200	12,766.00	100	0	100	200	12,766.00	100	0	100	200	12,766.00	800	63.83	51,064.00	

81	44121801-CT-R02	CORRECTION TAPE	piece	300	0	300	600	11,688.00	300	0	0	300	5,844.00	300	0	0	300	5,844.00	300	0	0	300	5,844.00	1,500	19.48	28,220.00	
82	44121812-CU-H01	CUTTER/UTILITY KNIFE, HEAVY DUTY	piece	10	0	10	20	601.60	10	0	0	10	300.80	10	0	0	10	300.80	10	0	0	10	300.80	50	30.08	1,504.00	
83	44111515-DF-B01	DATA FILE BOX	piece	350	0	350	700	105,875.00	350	0	0	350	52,937.50	350	0	0	350	52,937.50	350	0	0	350	52,937.50	1,750	151.25	264,687.50	
84	44120111-DF-F01	DATA FOLDER	piece	350	0	350	700	70,938.00	350	0	0	350	35,469.00	350	0	0	350	35,469.00	350	0	0	350	35,469.00	1,750	101.34	172,345.00	
85	44103002-DS-F01	DATER STAMP	piece	10	0	10	20	8,643.20	10	0	0	10	4,321.60	10	0	0	10	4,321.60	10	0	0	10	4,321.60	50	432.16	21,608.00	
86	44121506-EH-D01	ENVELOPE, Documentary, A4	box	10	0	10	20	17,206.20	10	0	0	10	8,603.10	10	0	0	10	8,603.10	10	0	0	10	8,603.10	50	860.31	43,015.50	
87	44121506-EH-D02	ENVELOPE, Documentary, legal,	box	10	0	10	20	20,667.60	10	0	0	10	10,333.80	10	0	0	10	10,333.80	10	0	0	10	10,333.80	50	1,033.38	51,669.00	
88	44121506-EH-X01	ENVELOPE, Expanding, Kraft	box	10	0	10	20	19,507.40	10	0	0	10	9,753.70	10	0	0	10	9,753.70	10	0	0	10	9,753.70	50	975.37	48,768.50	
89	44121506-EH-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.95	0.00	
90	44121506-EH-X02	ENVELOPE, Hiding	box	10	0	10	20	9,348.40	10	0	0	10	4,674.20	10	0	0	10	4,674.20	10	0	0	10	4,674.20	50	467.42	23,371.00	
91	44121504-EH-W02	ENVELOPE, Hiding, with window	box	10	0	10	20	10,616.20	10	0	0	10	5,318.10	10	0	0	10	5,318.10	10	0	0	10	5,318.10	50	531.81	26,590.50	
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	5	0	5	10	145.60	5	0	0	5	73.45	5	0	0	5	73.45	5	0	0	5	73.45	25	14.69	367.25	
93	44122118-FK-FK-101	FASTENER, METAL, NON-SHARP EDGES	box	100	0	100	200	18,212.00	100	0	0	100	9,606.00	100	0	0	100	9,606.00	100	0	0	100	9,606.00	500	96.06	48,030.00	
94	44111515-FO-X01	FILE ORGANIZER	piece	5	0	5	10	1,293.10	5	0	0	5	646.55	5	0	0	5	646.55	5	0	0	5	646.55	25	129.31	3,232.75	
95	44122010-FT-D01	FILE TAB DIVIDER, A4	set	5	0	5	10	112.90	5	0	0	5	56.45	5	0	0	5	56.45	5	0	0	5	56.45	25	11.29	282.25	
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	5	0	5	10	144.40	5	0	0	5	72.20	5	0	0	5	72.20	5	0	0	5	72.20	25	14.44	361.00	
97	44122011-FO-F01	FOLDER, MOROCCO WITH SLIDE, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.46	0.00	
98	44122011-FO-F02	FOLDER, MOROCCO WITH SLIDE, LEGAL	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	306.12	0.00	
99	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	192.44	0.00	
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	252.82	0.00	
101	44122027-FO-P01	FOLDER, preboard	box	10	0	10	20	39,595.00	10	0	0	10	19,792.50	10	0	0	10	19,792.50	10	0	0	10	19,792.50	50	1,979.25	98,962.50	
102	44122011-FO-T01	FOLDER with tab, A4	pack	35	0	35	70	26,970.30	35	0	0	35	13,485.15	35	0	0	35	13,485.15	35	0	0	35	13,485.15	175	385.29	67,425.75	
103	44122011-FO-T02	FOLDER with tab, Legal	pack	100	100	100	300	136,030.00	50	50	50	150	63,019.50	50	50	50	150	63,019.50	50	50	50	150	63,019.50	750	420.13	315,097.50	
104	44122009-IT-T01	INDEX TAB	box	10	0	10	20	1,368.80	10	0	0	10	694.40	10	0	0	10	694.40	10	0	0	10	694.40	50	69.44	3,472.00	
105	44121716-HA-F01	HARKER, Fluorescent	set	100	0	0	100	3,157.00	100	0	0	100	3,157.00	100	0	0	100	3,157.00	100	0	0	100	3,157.00	400	31.57	12,628.00	
106	44121708-HB-B01	HARKER, Permanent, Black	piece	150	0	0	150	2,374.50	150	0	0	150	2,374.50	150	0	0	150	2,374.50	150	0	0	150	2,374.50	600	15.83	9,498.00	
107	44121708-HB-B02	HARKER, Permanent, Blue	piece	150	0	0	150	2,298.00	150	0	0	150	2,298.00	150	0	0	150	2,298.00	150	0	0	150	2,298.00	600	15.32	9,192.00	
108	44121708-HB-B03	HARKER, Permanent, Red	piece	20	0	0	20	302.60	20	0	0	20	302.60	20	0	0	20	302.60	20	0	0	20	302.60	80	15.13	1,210.40	
109	44121708-HW-B01	HARKER, Whiteboard, Black	piece	150	0	0	150	3,325.50	150	0	0	150	3,325.50	150	0	0	150	3,325.50	150	0	0	150	3,325.50	600	22.17	13,302.00	
110	44121708-HW-B02	HARKER, Whiteboard, Blue	piece	150	0	0	150	3,325.50	150	0	0	150	3,325.50	150	0	0	150	3,325.50	150	0	0	150	3,325.50	600	22.17	13,302.00	
111	44121708-HW-B03	HARKER, Whiteboard, Red	piece	10	0	0	10	221.70	10	0	0	10	221.70	10	0	0	10	221.70	10	0	0	10	221.70	40	22.17	886.80	
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 32mm	box	150	0	0	150	1,345.50	150	0	0	150	1,345.50	150	0	0	150	1,345.50	150	0	0	150	1,345.50	600	8.97	5,382.00	
113	44122104-PC-X02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	150	0	0	150	2,929.50	150	0	0	150	2,929.50	150	0	0	150	2,929.50	150	0	0	150	2,929.50	600	19.53	11,718.00	
114	44101603-PS-F02	PAPER SHREDDER	unit	10	0	0	10	163,491.30	10	0	0	10	163,491.30	10	0	0	10	163,491.30	10	0	0	10	163,491.30	40	16,349.13	653,965.20	
115	44101601-PTE-F02	PAPER TROWER/CUTTING MACHINE	unit	3	0	0	3	30,065.61	3	0	0	3	30,065.61	3	0	0	3	30,065.61	3	0	0	3	30,065.61	12	10,021.87	170,262.44	
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.38	0.00	
117	44121619-PS-F01	PENCIL SHARPENER	piece	20	0	0	20	4,834.60	20	0	0	20	4,834.60	20	0	0	20	4,834.60	20	0	0	20	4,834.60	80	241.73	10,338.40	
118	44101602-PJ-P01	PURCHER, paper, heavy duty	piece	30	0	0	30	4,702.80	30	0	0	30	4,702.80	30	0	0	30	4,702.80	30	0	0	30	4,702.80	120	156.76	18,811.30	
119	44122104-RU-B01	RUBBER BAND No. 18	box	100	0	0	100	14,673.00	100	0	0	100	14,673.00	100	0	0	100	14,673.00	100	0	0	100	14,673.00	400	146.73	58,692.00	
120	44121905-SP-F01	STAMP PAD, felt	piece	30	0	0	30	1,215.30	30	0	0	30	1,215.30	30	0	0	30	1,215.30	30	0	0	30	1,215.30	120	40.51	4,861.20	
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	50	0	0	50	1,861.50	50	0	0	50	1,861.50	50	0	0	50	1,861.50	50	0	0	50	1,861.50	200	37.23	7,446.00	
122	44121615-ST-S01	STAPLER, standard type	piece	50	0	0	50	10,028.00	50	0	0	50	10,028.00	50	0	0	50	10,028.00	50	0	0	50	10,028.00	200	200.56	40,112.00	
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	3	0	0	3	1,793.61	3	0	0	3	1,793.61	3	0	0	3	1,793.61	3	0	0	3	1,793.61	12	597.87	7,174.44	
124	44121613-SR-P02	STAPLE REMOVER, pser-type	piece	30	0	0	30	1,076.70	30	0	0	30	1,076.70	30	0	0	30	1,076.70	30	0	0	30	1,076.70	120	35.89	4,306.80	
125	44121605-TD-T01	TAPE DISPENSER, table top	unit	30	0	0	30	2,355.60	30	0	0	30	2,355.60	30	0	0	30	2,355.60	30	0	0	30	2,355.60	120	78.52	9,422.40	
PAPER MATERIALS AND PRODUCTS																											
126	14111525-CA-A01	CARTOLINA, assorted colors	pick	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	84.98	0.00	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	985.93	0.00	
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 278mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.22	0.00	
129	14111514-HP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.61	0.00	
130	14111514-HP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	60.17	0.00	
131	14111514-HP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	150	0	0	150	7,917.00	150	0	0	150	7,917.00	150	0	0	150	7,917.00	150	0	0	150	7,917.00	600	52.78	31,668.00	
132	14111514-HB-S02	STENO NOTEBOOK	piece	150	0	0	150	1,717.50	150	0	0	150	1,717.50	150	0	0	150	1,717.50	150	0	0	150	1,717.50	600	11.43	6,870.00	
133	14111507-PP-P01	PAPER, MULTICOPY A4	ream																								

139	14111531-RE-B01	RECORD BOOK, 500 PAGES	book	100	0	0	0	100	9,307.00	100	0	0	100	9,307.00	100	0	0	100	9,307.00	100	0	0	100	9,307.00	400	93.07	37,228.00
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	100	0	0	0	100	12,643.00	100	0	0	100	12,643.00	100	0	0	100	12,643.00	100	0	0	100	12,643.00	400	126.43	50,572.00
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	34.31	0.00
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	3,000	0	0	0	3,000	302,640.00	3000	0	0	3,000	302,640.00	3000	0	0	3,000	302,640.00	3000	0	0	3,000	302,640.00	12,000	100.88	1,210,560.00
PERFUMES OR COLOGNES OR FRAGRANCES																											
143	53131626-MS-501	HAND SANITIZER	bottle	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	84.45	0.00
PESTICIDES OR PEST REPELLENTS																											
144	10191509-DI-A01	INSECTICIDE	can	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	260.47	0.00
PRINTED PUBLICATIONS																											
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.77	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	50	0	0	0	50	352,570.50	50	0	0	50	352,570.50	50	0	0	50	352,570.50	50	0	0	50	352,570.50	200	7,051.41	1,410,282.00
2	44103105-EP-H17	INK CARTRIDGE, EPSON C13T664000 (T6643), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	245.83	0.00
3	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	245.83	0.00
4	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	878.26	0.00
5	44103105-HP-M43	INK CARTRIDGE, HP CN047AA (HP95M), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,540.12	0.00
6	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	425.41	0.00
7	44103105-HP-B13	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	410.63	0.00
8	44103105-HP-T13	INK CARTRIDGE, HP CZ108AA (HP679), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	410.63	0.00
9	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (48750), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	78.59	0.00
10	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	79.11	0.00
11	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (5015066)	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	830.76	0.00
12	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3326, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,620.71	0.00
13	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,077.44	0.00
14	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	150	0	0	0	150	848,860.50	150	0	0	150	848,860.50	150	0	0	150	848,860.50	150	0	0	150	848,860.50	600	5,659.07	3,395,442.00
15	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,633.03	0.00
16	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,832.55	0.00
17	44103103-BR-H03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,832.55	0.00
18	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,832.55	0.00
19	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14,145.04	0.00
20	44103103-HP-B12	TONER CARTRIDGE, HP CB415A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,490.87	0.00
21	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,820.94	0.00
22	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,215.01	0.00
23	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	20	0	0	0	20	73,047.60	20	0	0	20	73,047.60	20	0	0	20	73,047.60	20	0	0	20	73,047.60	80	3,652.38	292,190.40
24	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	8	0	0	0	8	21,179.52	8	0	0	8	21,179.52	8	0	0	8	21,179.52	8	0	0	8	21,179.52	32	7,647.44	84,718.08
25	44103103-HP-B28	TONER CARTRIDGE, HP CE305A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,563.36	0.00
26	44103103-HP-B52	TONER CARTRIDGE, HP CF317A (HP17A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.60	0.00
27	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP18A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,787.87	0.00
28	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP17), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,072.19	0.00
29	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	5	0	0	0	5	14,498.65	5	0	0	5	14,498.65	5	0	0	5	14,498.65	5	0	0	5	14,498.65	20	2,899.73	57,994.60
30	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	5	0	0	0	5	14,936.75	5	0	0	5	14,936.75	5	0	0	5	14,936.75	5	0	0	5	14,936.75	20	2,987.35	59,747.00
31	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	5	0	0	0	5	14,936.75	5	0	0	5	14,936.75	5	0	0	5	14,936.75	5	0	0	5	14,936.75	20	2,987.35	59,747.00
32	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	5	0	0	0	5	14,936.75	5	0	0	5	14,936.75	5	0	0	5	14,936.75	5	0	0	5	14,936.75	20	2,987.35	59,747.00
33	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP261A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,490.87	0.00
34	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP261A), Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,124.23	0.00
35	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP40A), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		

11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232903-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233105-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
17	80141505-TS-066	Electrical Equipment Software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
18	80141505-TS-067	System Management Software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
AIRLINE TICKETS (Note: Please indicate price of Rems)																											
1	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	500	0	0	500	2,500,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	500	5,000.00	2,500,000.00	
2	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
MOTOR VEHICLE (Note: Please indicate price of Rems) Please refer to the Budget Circular No. 2007-1, December Guidelines on the Acquisition (Use, Rental, and Replacement of Government Motor Vehicle)																											
1	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	80141505-TS-068	ALTERNATE FUELED VEHICLE (AFV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	80141505-TS-061	ASSEMBLED OFF-HIGHWAY VEHICLE (OHV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	25101503-BU-V01	BUS (ENTRY LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	25101503-BU-V02	BUS (MID LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	25101503-BU-V03	BUS (TOP LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	25101503-CA-V01	CAR (SEDAN OR HATCHBACK) (ENTRY LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	25101503-CA-V02	CAR (SEDAN OR HATCHBACK) (MID LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	25101503-CA-V03	CAR (SEDAN OR HATCHBACK) (TOP LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	25101503-MI-V01	MINI BUS (ENTRY LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,500,000.00	0.00	
12	25101503-MI-V02	MINI BUS (MID LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	25101503-MI-V03	MINI BUS (TOP LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	25101503-MU-V01	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,150,000.00	0.00	
16	25101503-PA-V01	PASSENGER VAN (ENTRY LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
17	25101503-PA-V02	PASSENGER VAN (MID LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
18	25101503-PA-V03	PASSENGER VAN (TOP LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
19	25101503-PI-V01	PICK-UP TRUCK (ENTRY LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
20	25101503-PI-V02	PICK-UP TRUCK (MID LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
21	25101503-PI-V03	PICK-UP TRUCK (TOP LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
22	25101503-SP-V01	SPORTS UTILITY VEHICLE (ENTRY LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
23	25101503-SP-V02	SPORTS UTILITY VEHICLE (TOP LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
24	80141505-TS-058	TRE-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
25	25101503-UT-V01	UTILITY VAN (ENTRY LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
26	25101503-UT-V02	UTILITY VAN (MID LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
27	25101503-UT-V03	UTILITY VAN (TOP LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
CLOUD COMPUTING SERVICES (Note: Please indicate price of Rems)																											
1	80141505-TS-069	CLOUD COMPUTING SERVICES	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DEM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of Rems)																											
1	80141505-TS-072	AIR CONDITIONING UNIT, 1.0 HP, CEILING TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	80141505-TS-078	AIR CONDITIONING UNIT, 1.0 HP, SPLIT TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	80141505-TS-075	AIR CONDITIONING UNIT, 1.0 HP, WALL TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	80141505-TS-011	AIR CONDITIONING UNIT, 1.0 HP, WINDOW TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	80141505-TS-073	AIR CONDITIONING UNIT, 1.5 HP, CEILING TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	80141505-TS-079	AIR CONDITIONING UNIT, 1.5 HP, SPLIT TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	80141505-TS-076	AIR CONDITIONING UNIT, 1.5 HP, WALL TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	80141505-TS-070	AIR CONDITIONING UNIT, 1.5 HP, WINDOW TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	801415																										

18	80141505-TS-081	BALLPOINT PEN, FINE TIP	piece	500	0	0	0	500	4,000.00	300	0	0	0	300	2,400.00	300	0	0	0	300	2,400.00	300	0	0	0	300	2,400.00	1,400	8.00	11,200.00
19	80141505-TS-082	BALLPOINT PEN, MEDIUM TIP	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
20	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
21	80141505-TS-044	BLUETOOTH SPEAKER	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
23	80141505-TS-083	CCTV CAMERA	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
24	80141505-TS-008	CERTIFICATE FRAME	piece	300	0	0	0	300	45,000.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	300	150.00	45,000.00
25	80141505-TS-084	CERTIFICATE HOLDER, DOUBLE-SIDED, A4	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-009	CERTIFICATE HOLDER, SINGLE-SIDED, A4	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-015	COMPACT DISC	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-014	CONFERENCE MICROPHONE	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-085	CONFERENCE SPEAKERPHONE	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-016	DESHWASHING LIQUID	bottle	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-087	DISPOSABLE GLOVES, LARGE	box	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-086	DISPOSABLE GLOVES, NITRILE, MEDIUM	box	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-029	DISPOSABLE GLOVES, NITRILE, SMALL	box	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-005	DOUBLE-SIDED TAPE, FOAM, 12mm	roll	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-068	DOUBLE-SIDED TAPE, FOAM, 24mm	roll	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-089	DOUBLE-SIDED TAPE, TISSUE, 12mm	roll	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-090	DOUBLE-SIDED TAPE, TISSUE, 24mm	roll	30	0	0	0	30	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	30	0.00	0.00
41	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-070	EXTENSION CORD	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-091	EXTERNAL DRIVE, SOLID STATE DRIVE, 1TB	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-030	FUEL FILTERS	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-092	GLUE STICK PASTE, 15g	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-026	GLUE STICK PASTE, 8g	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-105	INTERACTIVE/DIGITAL WHITEBOARD	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-107	LAPTOP FOR CREATIVE AND TECHNICAL USE	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
54	80141505-TS-108	LOGISTICS SERVICES	lot	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
55	80141505-TS-015	MEDAL	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
56	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
57	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
58	80141505-TS-010	OFFICE CHAIR	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
59	80141505-TS-013	PADLOCK, 40mm	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
60	80141505-TS-093	PADLOCK, 50mm	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
61	80141505-TS-021	PADIT	gallon	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
62	80141505-TS-022	PAPER, COLORED, A4	pack	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
63	80141505-TS-094	PAPER, Laid	pack	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
64	80141505-TS-031	PAPER, MANILA	pack	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
65	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
66	80141505-TS-006	PHOTO PAPER, MATTE	pack	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
67	80141505-TS-095	PHOTO PAPER, SATIN	pack	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
68	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
69	80141505-TS-017	PLASTIC FASTENER	box	200	0	0	0	200	7,000.00	200	0	0	0	200	7,000.00	200	0	0	0	200	7,000.00	200	0	0	0	200	7,000.00	600	35.00	21,000.00
70	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
71	80141505-TS-096	PROFESSIONAL WIRELESS HEADSET	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0</				

77	60141505-TS-001	STICKER PAPER, MATTE	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
78	60141505-TS-037	STORAGE BOX, FOR LEGAL SIZE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
79	60141505-TS-090	TABLET COMPUTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80	60141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY, TOWER TYPE, 650VA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
81	60141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
82	60141505-TS-099	VIDEO CONFERENCE CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
83	60141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
84	60141505-TS-106	WATER FILTER/PURIFIER FOR FAUCET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
85	60141505-TS-013	WHITEBOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
86	60141505-TS-100	WIFI EXTENDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
87	60141505-TS-101	WIRELESS MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
88	60141505-TS-102	WIRELESS PRESENTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)

A. TOTAL	P	18,617,718.54
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	P	1,861,771.85
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	P	-
D. GRAND TOTAL (A + B + C)	P	17,178,448.19
E. APPROVED BUDGET BY THE AGENCY HEAD (In Figures and Words)	Seventeen Million, One Hundred Seventy Nine Thousand Four Hundred Eighty Eight pesos & 19/100.	

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES

Consistent with Section 4.4 of Circular Letter No. 2011-6 and 2011-6, all agencies and concerned units are enjoined to include in the APP-CSE all supplies, commodities or materials and equipment which are consumed and needed in their day-to-day operations. This shall be one of the bases for the PS-DBM in expanding the Electronic Catalogue to include other products commonly purchased by government entities.

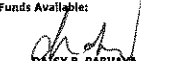
A. TOTAL	P	95,400.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	P	9,540.00
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	P	-
D. GRAND TOTAL (A + B + C)	P	104,940.00
E. APPROVED BUDGET BY THE AGENCY HEAD (In Figures and Words)	One Hundred Four Thousand Nine Hundred Forty Pesos.	

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


VINCENT G. CAÑARES
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


DAISY B. PABUYAN
Accountant / Budget Officer

Approved by:



JAVEY PAUL D. FRANCISCO
Head of Office/Agency

Date Prepared:

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2026 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART I, a separate form with the file name APP-CSE 2026 Form - Other Items, can be fill-out through this link: <https://forms.gls/ygzfaiRnWamdkkF6>
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 Please be advised that modifications to product codes may be implemented without prior notification. Should such changes occur, it will be necessary for agencies with CSE requirements to edit and submit a Supplemental APP-CSE on their mPhilGEPS account.
- 9.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email apccse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2026 must be submitted on or before 31 August 2025.

Department/Bureau/Office: SEC (Extension Office)
 Region: _____
 Address: _____

Agency Code/UACS: _____
 Organization Type: _____

Contact Person: _____
 Position: _____
 E-mail: _____
 Telephone/Mobile Nos: _____

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Unit Price as of May 14, 2025	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	172	68	129	369	20,523.78	159	67	130	356	19,800.72	170	70	129	369	20,523.78	157	67	132	355	19,800.72	1,450	55.62		80,649.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	16	24	13	53	19,209.85	19	24	10	44	18,947.80	16	24	13	53	19,209.85	11	25	10	46	16,672.70	196	262.45		71,040.20
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	43	20	20	83	2,948.16	40	20	20	80	2,841.60	40	20	20	80	2,841.60	40	20	20	80	2,841.60	323	35.92		11,472.96
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	33	0	0	33	1,261.59	25	0	0	25	955.75	25	0	0	25	955.75	25	0	0	25	955.75	108	38.23		4,128.84
5	60121539-ER-P01	ERASER, plastic/rubber	piece	62	25	36	123	1,148.82	52	0	12	64	597.76	52	25	36	113	1,055.42	52	0	12	64	597.76	364	9.34		3,399.76
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	83	83	83	249	6,750.39	83	83	83	249	6,750.39	83	83	83	249	6,750.39	83	83	83	249	6,750.39	996	27.11		27,001.56
7	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	62	38	38	138	3,741.18	62	38	38	138	3,741.18	62	38	38	138	3,741.18	62	38	38	138	3,741.18	552	27.11		14,964.72
8	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	37	31	31	99	2,683.89	37	31	31	99	2,683.89	37	31	31	99	2,683.89	37	31	31	99	2,683.89	396	27.11		10,735.56
9	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	246	90	106	442	13,662.72	131	91	90	312	9,643.92	179	91	92	362	11,189.42	103	93	94	290	8,963.90	1,406	30.91		43,459.46
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	167	65	67	312	9,643.92	131	68	67	266	8,222.06	152	67	68	287	8,071.17	103	70	66	239	7,387.49	1,104	30.91		34,124.64
11	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	92	44	31	169	5,223.79	61	33	40	144	4,491.04	88	32	33	153	4,729.23	39	32	34	105	3,245.55	571	30.91		17,649.61
12	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	97	47	47	191	12,181.42	35	35	35	105	6,680.10	35	35	35	105	6,680.10	35	35	35	105	6,680.10	506	63.62		32,191.72
13	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	47	47	59	153	9,733.06	35	35	47	117	7,443.54	35	35	47	117	7,443.54	35	35	35	105	6,680.10	492	63.62		31,301.04
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	33	45	33	111	7,061.82	33	33	33	99	6,298.38	33	33	33	99	6,298.38	33	33	33	99	6,298.38	408	63.62		25,936.96
15	60121124-WR-P01	WRAPPING PAPER	pack	1	0	0	1	163.62	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	163.62		163.62
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45121517-DO-C02	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,977.95		0.00
17	45111609-HM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,836.82		0.00
BATTERIES AND CELLS AND ACCESSORIES																											
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	92	39	31	165	3,432.00	45	29	29	103	2,142.40	55	31	29	115	2,392.00	43	28	32	103	2,142.40	466	20.80		10,109.60
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	81	38	34	153	2,847.33	39	28	28	95	1,767.95	49	28	28	105	1,954.05	39	28	28	95	1,767.95	448	18.61		8,337.28
CLEANING EQUIPMENT AND SUPPLIES																											
20	47131812-AF-A01	AIR FRESHENER	can	6	4	9	19	2,406.73	6	4	6	16	2,026.72	6	4	9	19	2,406.73	6	4	6	16	2,026.72	70	126.67		8,866.90
21	47131604-BR-S01	BROOM (Wala Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.67		0.00
22	47131604-BR-T01	BROOM (Wala Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.39		0.00
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.22		0.00
24	47131803-CL-P01	CLEANER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2	2	6	253.32	6	42.22		253.32
25	47131811-DE-B02	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.22		0.00
26	47131811-DE-P03	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.46		0.00
27	47131803-DS-A01	DISINFECTANT SPRAY	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	54.69		0.00
28	47131601-DO-P01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	141.98		0.00
29	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.50		0.00
30	47131830-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	314.41		0.00
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	143.51		0.00
32	47121694-HP-B01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.60		0.00
33	47131501-RG-C01	RAGS	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,322.32		0.00

34	4711602-SC-P01	3COUR/JG PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	06.92	0.00
35	47121701-TB-F04	TRASHBAG, XXL size	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	131.95	0.00
36	47121701-TB-P05	TRASHBAG, Large size	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00
37	47121701-TB-P06	TRASHBAG, XL size	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00
38	47121702-VB-P01	WASTEBASKET	piece	22	0	5	27	1,197.18	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
39	12171703-SI-P01	STAMP PAD, INK	bottle	36	29	20	85	2,483.70	26	3	3	32	935.04	26	3	15	44	1,285.60	24	2	2	28	810.16	189	29.22	1,197.18
CONSUMER ELECTRONICS																										
40	52181535-OV-R01	DIGITAL VOICE RECORDER	unit	4	0	0	4	29,796.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	7,449.24	29,796.96
FILMS																										
41	13111201-AC-P01	ACETATE	roll	1	0	0	1	1,262.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,262.50	1,262.50
42	13113201-CF-P02	CARBON FILM, Legal size	box	2	1	0	3	1,071.33	0	0	0	0	0.00	1	0	0	1	357.11	0	0	0	0	0.00	4	357.11	1,428.44
FIRE FIGHTING EQUIPMENT																										
43	66191601-FE-P01	FIRE EXTINGUISHER, dry chemical	unit	4	0	0	4	4,644.64	0	0	0	0	0.00	2	0	3	5	5,805.80	0	0	0	0	0.00	9	1,161.16	10,450.44
FLAG OR ACCESSORIES																										
44	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	3	0	3	6	1,734.66	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	289.11	1,734.66
FURNITURE AND FURNISHINGS																										
45	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	51	0	0	51	18,357.96	0	0	0	0	0.00	15	0	0	15	5,399.40	0	0	0	0	0.00	66	359.96	23,767.36
46	56101504-CH-V01	MONOBLOC CHAIR, white	piece	56	0	0	56	20,187.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	12	12	4,319.52	66	359.96	24,477.28
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,459.89	0.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	7	0	1	8	10,978.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	1,372.28	10,978.24
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	15	2	0	17	26,917.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17	1,583.40	26,917.80
50	40101604-EF-V01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	915.21	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DSK001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26,165.00	0.00
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43,026.26	0.00
53	43201807-HD-X02	EXTERNAL HARD DRIVE	unit	8	12	15	35	107,106.30	0	0	0	0	0.00	2	1	1	4	12,240.72	0	0	0	0	0.00	39	3,060.18	119,347.02
54	43202010-FD-U04	FLASH DRIVE	piece	56	28	13	97	15,036.88	25	6	25	56	8,682.24	29	5	6	40	6,201.60	21	6	6	33	5,116.32	226	185.04	35,039.04
55	43211503-LAP001	LAPTOP COMPUTER, Mid-range	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43,016.70	0.00
56	43211503-LAP002	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43,016.70	0.00
57	43211708-HO-O02	COMPUTER HOUSE, Wireless	unit	46	1	7	54	8,736.66	1	1	1	3	465.37	0	0	0	0	0.00	0	0	0	0	0.00	0	47,502.00	0.00
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	57	161.79	9,222.03
LIGHTING AND FIXTURES AND ACCESSORIES																										
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	10	0	20	30	2,302.20	5	0	0	5	383.70	42	0	0	42	3,223.08	0	0	0	0	0.00	77	76.74	5,908.98
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	1	1	21	23	4,804.70	6	1	1	10	2,069.00	2	0	0	2	417.80	0	0	0	0	0.00	35	206.90	7,311.50
MANUFACTURING COMPONENTS AND SUPPLIES																										
61	31201610-GL-J01	GLUE, all-purpose	bottle	56	8	33	97	6,117.79	44	8	9	61	3,847.27	43	7	20	70	4,414.90	43	7	8	58	3,658.06	286	63.07	16,038.02
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	26	5	5	36	1,330.20	6	5	5	16	591.20	6	5	5	16	591.20	6	5	5	16	591.20	84	36.95	3,103.80
63	31151804-SW-S01	STAPLE WIRE, standard	box	119	276	64	459	13,081.50	100	46	25	171	4,873.50	111	35	60	206	5,871.00	100	42	23	165	4,702.50	1,001	28.50	28,528.50
64	31201502-TA-E01	TAPE, electrical	roll	30	0	12	42	829.08	9	0	0	9	177.66	8	0	0	8	157.92	8	0	0	8	187.92	67	19.74	1,322.58
65	31201503-TA-M01	TAPE, masking, 24mm	roll	58	29	12	99	6,851.89	30	14	6	50	2,955.50	48	9	10	67	3,960.37	29	13	6	48	2,037.28	264	59.11	15,605.04
66	31201503-TA-P02	TAPE, masking, 48 mm	roll	48	5	7	60	6,423.40	36	5	2	43	6,036.77	48	5	7	60	8,423.40	36	5	2	43	6,036.77	206	140.39	28,920.34
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	66	44	37	147	4,345.32	28	29	21	78	2,305.68	41	19	27	87	2,571.72	21	24	22	69	2,039.64	381	29.56	11,262.36
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	76	50	40	166	2,979.70	35	51	19	105	1,884.75	46	45	35	126	2,261.70	31	45	14	90	1,618.50	487	17.95	8,741.65
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	59	59	17	135	3,990.60	27	34	17	78	2,305.68	39	34	17	90	2,660.40	27	34	17	78	2,305.68	381	29.56	11,262.36
70	31151507-TW-P01	TWINE, plastic	roll	13	25	0	38	2,727.64	7	5	0	12	861.36	8	5	0	13	933.14	8	5	0	13	933.14	76	71.78	5,455.28
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
71	41111604-RU-P02	RULER, plastic, 450mm	piece	58	13	18	89	1,800.47	0	0	0	0	0.00	12	0	0	12	342.76	11	0	0	11	222.53	112	20.23	2,265.76
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
72	41121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	16	0	3	19	315.78	0	0	3	3	49.86	5	0	0	5	83.10	0	0	0	0	0.00	27	16.62	448.74
73	41101602-PB-H01	BINDING AND PUNCHING MACHINE	unit	3	0	0	3	39,863.67	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	13,287.89	39,863.67
74	41122037-RB-P10	BINDING RING/COINB, plastic, 32 mm	bundle	1	0	0	1	222.49	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	222.49	222.49
75	44101997-CA-C01	CALCULATOR, Compact	unit	61	0	3	64	14,151.36	0	0	20	20	4,409.80	1	0	0	1	220.49	0	0	0	0	0.00	85	220.49	16,741.65
76	41121710-CH-V01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.46	0.00
77	41122105-BF-C01	CLIP, backfold, 19mm	box	75	15	66	150	1,761.24	51	27	48	126	1,422.54	75	15	60	150	1,693.50	37	27	54	138	1,559.02	570	11.29	6,433.30
78	41122105-BF-C02	CLIP, backfold, 25mm	box	82	116	57	295	6,077.05	44	29	37	110	2,190.10	81	15	51	147	2,926.77	50	29	43	122	2,429.02	634	19.91	12,622.94
79	41122105-BF-C03	CLIP, backfold, 32mm	box	56	15	44	118	3,376.25	32	27	26	85	2,494.75	56	15	38	109	3,199.15	38	27	32	97	2,846.95	406	29.35	11,916.10
80	41122105-BF-C04	CLIP, backfold, 50mm	box	67	116	44	227	14,489.41	30	27	26	83	5,297.89	64	15	38	117	2,468.11	36	27	32	95	6,063.85	522	63.83	33,319.26

81	44121801-CT-R02	CORRECTION TAPE	piece	217	747	128	592	11,532.16	163	153	125	441	8,590.68	195	151	117	465	9,858.26	162	154	117	433	8,434.84	1,931	39.48		
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, HEAVY DUTY	piece	35	0	3	38	1,143.04	11	0	13	24	721.92	16	0	0	16	481.28	11	0	0	11	330.88	89	20.08		37,618.88
83	44111515-DF-B01	DATA FILE BOX	piece	45	34	15	94	14,217.50	38	0	15	53	8,016.25	38	0	12	50	7,562.50	38	0	15	53	8,016.25	250	151.25		2,677.12
84	44122011-DF-F01	DATA FOLDER	piece	71	0	0	71	7,195.14	12	0	0	12	1,216.08	56	0	0	56	5,675.04	12	0	0	12	1,216.08	151	101.34		37,812.50
85	44103202-DS-H01	DATER STAMP	piece	63	0	14	77	33,276.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	77	432.16		15,302.34
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	16	7	6	29	24,948.99	7	7	6	20	17,206.20	13	7	6	26	22,358.06	7	7	6	20	17,206.20	95	860.31		33,276.32
87	44121506-EN-D02	ENVELOPE, Documentary, legal	box	15	6	5	26	26,867.88	7	5	5	17	17,567.46	12	5	4	21	21,700.96	6	5	4	15	15,500.70	79	1,033.38		81,729.45
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	15	5	4	24	23,408.88	4	6	3	13	12,679.81	12	5	4	21	20,481.77	5	5	4	14	13,655.18	71	975.37		81,637.02
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	5	3	3	13	340.45	4	3	3	10	309.50	4	3	3	10	309.50	4	3	3	10	309.50	41	30.95		70,226.64
90	44121506-EN-H02	ENVELOPE, Mating	box	19	10	10	39	18,229.38	8	10	10	28	13,087.76	18	10	10	38	17,768.98	8	10	10	28	13,087.76	133	467.42		1,368.93
91	44121504-EN-W02	ENVELOPE, Mating, with window	box	50	2	5	57	30,313.17	26	2	2	30	15,854.10	52	2	2	56	29,781.36	23	5	2	30	15,954.30	173	531.81		62,166.85
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	11	0	0	11	161.59	0	0	0	0	0.00	1	0	0	1	14.69	0	0	0	0	0.00	12	14.69		92,003.13
93	44122119-FA-P01	FASTENER, METAL, NON-SHARP EDGES	box	113	23	23	159	15,273.54	57	47	23	127	12,199.62	115	23	23	161	18,465.66	57	23	23	103	9,894.18	250	96.06		176.28
94	44111515-FO-X01	FILE ORGANIZER	piece	68	0	0	68	8,793.08	25	0	0	25	3,232.75	37	0	0	37	4,784.47	36	0	0	36	4,655.16	166	129.31		52,833.00
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	13	0	0	13	146.77	0	0	0	0	0.00	13	0	0	13	146.77	0	0	0	0	0.00	26	11.29		21,465.46
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	13	0	0	13	187.72	0	0	0	0	0.00	13	0	0	13	187.72	0	0	0	0	0.00	26	14.44		293.54
97	44122011-FO-F01	FOLDER, MOROCCO WITH SLIDE, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.46		375.44
98	44122011-FO-F02	FOLDER, MOROCCO WITH SLIDE, LEGAL	bundle	1	0	0	1	306.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.46		0.00
99	44122011-FO-L01	FOLDER, L-type, A4	pack	2	0	1	4	769.76	3	0	1	4	769.76	3	0	1	4	769.76	3	0	1	4	769.76	16	192.44		306.12
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	4	1	3	8	2,022.56	4	1	2	7	1,769.74	4	1	3	8	2,022.56	4	1	2	7	1,769.74	30	252.82		3,079.04
101	44122027-FO-P01	FOLDER, pressboard	box	38	5	0	43	85,107.75	10	0	0	10	19,792.50	43	0	0	43	85,107.75	4	6	1	11	21,771.75	107	1,979.25		7,584.60
102	44122011-FO-T01	FOLDER with tab, A4	pack	3	0	2	5	1,926.45	1	0	1	2	770.58	3	0	2	5	1,926.45	1	0	1	2	770.58	14	385.29		211,779.75
102	44122011-FO-T02	FOLDER with tab, Legal	pack	52	5	7	64	26,868.32	31	5	6	42	17,648.46	56	5	7	68	28,568.84	31	5	6	42	17,648.46	216	420.13		6,394.06
104	44122008-IT-T01	INDEX TAB	box	2	0	1	3	208.32	1	0	1	2	138.88	1	0	1	2	138.88	1	0	1	2	138.88	9	69.44		90,748.08
105	44121716-MA-F01	MARKER, Fluorescent	set	81	2	32	115	3,630.55	20	31	1	58	1,831.06	80	2	30	112	3,535.84	32	31	0	63	1,988.91	348	31.57		624.98
106	44121708-HP-B01	MARKER, Permanent, Black	piece	100	181	74	355	5,619.65	85	36	61	182	2,881.06	95	35	62	192	3,039.36	102	48	49	199	3,150.17	928	15.83		10,986.36
107	44121708-HP-B02	MARKER, Permanent, Blue	piece	23	144	14	184	3,772.92	15	0	14	29	444.28	23	0	14	37	566.84	15	0	14	29	444.28	276	15.32		14,690.24
108	44121708-HP-B03	MARKER, Permanent, Red	piece	19	72	2	93	1,407.09	12	0	2	14	211.82	17	0	2	19	287.47	12	0	2	14	211.82	140	15.13		4,228.32
109	44121709-HV-B01	MARKER, Whiteboard, Black	piece	30	145	9	189	4,879.28	30	1	6	37	820.29	30	1	6	37	820.29	30	1	6	37	820.29	295	22.17		2,118.20
110	44121709-HV-B02	MARKER, Whiteboard, Blue	piece	15	145	3	163	3,613.71	18	1	3	22	487.74	18	1	3	22	487.74	18	1	3	22	487.74	229	22.17		6,540.15
111	44121708-HV-B03	MARKER, Whiteboard, Red	piece	15	1	3	19	421.23	18	1	3	22	487.74	18	1	3	22	487.74	18	1	3	22	487.74	229	22.17		5,076.93
112	44122104-PC-G01	PAPER CLIP, poly/plastic coated, 33mm	box	97	24	47	168	1,506.96	71	23	34	128	1,148.16	95	22	35	152	1,363.44	49	12	23	84	753.48	832	8.97		1,894.45
113	44122104-PC-J02	PAPER CLIP, poly/plastic coated, jumbo, 50mm	box	84	34	46	164	3,202.92	62	22	34	118	2,304.54	84	22	34	140	2,734.20	51	11	23	85	1,660.85	507	19.53		4,772.04
114	44101603-PS-H02	PAPER SHREDDER	unit	4	2	0	6	98,094.78	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	16,349.13		5,901.71
115	44101601-PT-H02	PAPER TRIMMER/CUTTING MACHINE	unit	4	0	0	4	40,887.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	16,349.13		98,094.78
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	29	30	42	101	4,503.38	11	6	7	24	1,089.12	16	6	37	49	2,223.62	11	6	7	24	1,089.12	198	45.38		40,087.48
117	44121619-PS-H01	PENCIL, SHARPENER	piece	22	0	3	25	6,043.25	0	0	0	0	0.00	12	0	1	13	3,142.49	1	0	0	1	241.73	39	241.73		8,985.24
118	44101602-PU-F01	PUNCHER, paper, heavy duty	piece	36	1	20	57	8,935.32	0	0	1	1	156.76	14	1	5	20	3,155.20	0	0	1	1	156.76	79	156.76		9,427.47
119	44122101-RU-B01	RUBBER BAND No. 18	box	38	17	31	86	12,618.78	23	18	20	61	8,950.53	31	17	21	69	10,124.37	24	15	21	60	8,803.60	276	146.73		12,384.04
120	44121905-SP-F01	STAMP PAD, felt	piece	53	15	0	68	2,754.68	37	0	5	42	4,701.42	40	0	0	40	1,620.40	37	0	0	37	1,498.87	187	40.51		40,497.48
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	61	16	16	93	3,462.39	0	0	0	0	0.00	8	0	10	18	670.14	0	0	0	0	0.00	111	37.23		7,676.37
122	44121615-ST-S01	STAPLER, standard type	piece	77	24	6	107	21,459.92	4	0	5	9	1,805.04	29	0	0	29	5,816.24	4	0	0	4	802.24	149	200.56		4,132.53
123	44121615-ST-B01	STAPLER, heavy duty (bindu)	unit	11	2	5	18	10,761.66	0	0	5	5	2,989.35	1	0	0	1	597.87	0	0	0	0	0.00	24	897.87		20,883.44
124	44121613-SR-P02	STAPLE REMOVER, pier-type	piece	72	0	5	77	1,763.53	0	0	0	0	0.00	5	0	0	5	179.45	0	0	0	0	0.00	82	35.89		14,348.86
125	44121605-TD-T01	TAPE DISPENSER, knife top	unit	35	2	11	48	3,768.96	1	0	1	2	157.04	1	0	1	2	157.04	1	0	1	2	157.04	56	78.52		2,942.98
PAPER MATERIALS AND PRODUCTS																											4,240.08
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	11	0	0	11	934.78	1	0	0	1	84.98	1	0	0	1	84.98	1	0	0	1	84.98	14	84.98		
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	985.93		1,189.72
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 290mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	985.93		0.00
129	14111514-HP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	87	40	62	209	7,860.49	63	40	58	161	6,055.21	87	40	58	185	6,957.85	63	40	52	155	5,819.55	710	37.61		0.00
130	14111514-HP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	82	35	51	168	10,108.56	58	35	41	134	8,062.78	82	35	51	168	10,108.56	58	35	41	134	8,062.78	604	60.17		26,703.10
131	14111514-HP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	94	85	73	252	13,300.56	94	35	53	182	9,605.96	94	35	61	190	10,028.20	70	35	41	146	7,705.88	770	62.78		35,341.68
132	14111514-HB-S02	STENO NOTEBOOK																									

139	14111531-RE-801	RECORD BOOK, 300 PAGES	book	21	27	2	50	4,653.50	32	0	1	13	1,209.91	17	2	2	21	1,954.47	12	0	0	32	1,116.84	96	93.07	8,934.72	
140	14111531-RE-802	RECORD BOOK, 500 PAGES	book	74	23	35	132	16,648.76	27	8	2	42	5,310.06	33	9	10	52	6,674.36	27	7	8	42	5,310.06	268	126.43	33,863.34	
141	14111704-TT-P01	TISSUE, INTERFOLDED PAPER TOWEL	pack	69	59	52	180	6,175.80	47	59	47	153	5,249.43	69	47	52	168	5,764.08	57	47	47	151	5,180.81	652	34.31	22,370.12	
142	14111704-TT-F92	TOILET TISSUE PAPER, 2 PLY	pack	125	143	88	356	35,913.28	93	103	83	279	28,145.52	175	83	88	296	29,860.45	100	85	83	279	28,145.52	1,210	100.88	122,064.80	
PERFUMES OR COLOGNES OR FRAGRANCES																											
143	53131626-115-501	HAND SANITIZER	bottle	39	23	23	85	7,178.25	23	23	23	69	5,827.05	39	23	23	85	7,178.25	23	23	23	69	5,827.05	308	84.45	26,010.40	
PESTICIDES OR PEST REPELLENTS																											
144	10151509-TH-A01	INSECTICIDE	can	6	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	260.47	0.00	
PRINTED PUBLICATIONS																											
145	551015124-BA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and RA 10121)	book	26	0	0	26	982.03	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.77	982.03	
PRINTERS OR FACSIMILE OR PHOTOCOPIER SUPPLIER (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-J455, Black	cart	2	1	2	5	35,257.05	0	1	1	2	14,102.82	0	1	2	3	21,154.23	0	1	1	2	14,102.82	12	7,051.41	84,616.92	
2	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	5	5	2	12	2,949.96	5	2	2	9	2,712.47	5	5	2	12	2,949.96	5	2	2	9	2,712.47	42	245.83	10,324.86	
3	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	5	5	2	12	2,949.96	5	2	2	9	2,712.47	5	5	2	12	2,949.96	5	2	2	9	2,712.47	42	245.83	10,324.86	
4	44103105-EP-B70	INK CARTRIDGE, HP CH5615AA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,540.12	0.00	
5	44103105-HP-H13	INK CARTRIDGE, HP C8947AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	425.41	0.00	
6	44103105-HP-T36	INK CARTRIDGE, HP C16031AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	410.63	0.00	
7	44103105-HP-B33	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	78.59	0.00	
8	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	79.11	0.00	
9	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	830.76	0.00	
10	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015672, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	830.76	0.00	
11	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S01553																									

Page 5 of 10

Page 6 of 10 *AM* }

00 80141505-TS-102 WIRELESS PRESENTER

[illegible]

Consistent with Section 4.4 of Circular Letter No. 2011-6 and 2011-6, all agencies and concerned units are enjoined to include in the APP CSE all supplies, commodities or materials and equipment minor and consumable and

A. TOTAL		14,780.04
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Certified Funds Available / Certified Appropriate Funds Available:

Date Prepared: _____

APP-CSE 2026 FORM - Other Items

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2026 FORM - OTHER ITEMS

Introduction:
This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

- Reminders:**
- 1.0 The APP-CSE 2026 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-phillgeps.gov.ph).
 - 2.0 All information must be provided accurately.
 - 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
 - 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://shorturl.at/hoas5> (Please copy the link and paste in your browser)
 - 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email apcse.helpdesk@ps-phillgeps.gov.ph, or visit the PS-DBM website (www.ps-phillgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2026 must be submitted on or before August 30, 2025.

Department/Bureau/Office: SECURITIES AND EXCHANGE COMMISSION

Region: NATIONAL CAPITAL REGION

Address: 7907 MAKATI AVENUE, BEL AIR, MAKATI CITY

Agency Code/UACS: 1101 (0000000)

Organization Type: NATIONAL AGENCY

Contact Person: SERVANDO C. SANQUE

Position: ADMINISTRATIVE OFFICER III

E-mail: ssanque@sec.gov.ph

Telephone/Mobile Nos: 9186477727

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	44103105	INK, Canon CL-811 Color	cart	5			5	6,475.00				0	0.00				0	0.00				0	0.00	5	1,295.00	6,475.00
2	44103105	INK, Canon PG-810 Black	cart	5			5	4,461.60				0	0.00				0	0.00				0	0.00	5	692.32	4,461.60
3	44103105	INK, Gestetner DD3344, black	cart	20			20	22,319.40				0	0.00				0	0.00				0	0.00	20	1,115.92	22,319.40
4	44103105	INK, Gestetner DD3344, blue	cart	2			2	4,140.64				0	0.00				0	0.00				0	0.00	2	2,070.32	4,140.64
5	44103105	INK, Gestetner DD 3344, green	cart	2			2	4,140.64				0	0.00				0	0.00				0	0.00	2	2,070.32	4,140.64
6	44103105	INK, Gestetner DD3344, red	cart	2			2	4,140.64				0	0.00				0	0.00				0	0.00	2	2,070.32	4,140.64
7	44103105	TONER, HP W5068MC BLACK	cart	50			50	411,150.00	50			50	411,150.00	50			50	411,150.00	50			50	411,150.00	200	8,223.00	1,644,600.00
8	44103105	Toner, HP V21201 Black	cart	60	0	0	60	797,600.00	80	0	0	60	797,600.00	40	0	0	40	398,800.00	40	0	0	40	398,800.00	240	9,970.00	2,397,600.00
9	44103105	Toner, HP V2121A cyan	cart	60	0	0	60	1,015,600.00	80	0	0	60	1,015,600.00	40	0	0	40	507,800.00	40	0	0	40	507,800.00	240	12,695.00	3,046,800.00
10	44103105	Toner, HP V2122A yellow	cart	60	0	0	60	1,015,600.00	80	0	0	60	1,015,600.00	40	0	0	40	507,800.00	40	0	0	40	507,800.00	240	12,695.00	3,046,800.00
11	44103105	Toner, HP V2123 Magenta	cart	60	0	0	60	1,015,600.00	80	0	0	60	1,015,600.00	40	0	0	40	507,800.00	40	0	0	40	507,800.00	240	12,695.00	3,046,800.00
12	44103103	TONER, HP CE311A cyan	cart	10			10	26,104.00	5			5	13,052.00	5			5	13,052.00	5			5	13,052.00	25	2,610.49	65,260.00
13	44103103	TONER, HP CE312A yellow	cart	10			10	26,736.30	5			5	13,368.15	5			5	13,368.15	5			5	13,368.15	25	2,673.63	66,840.75
14	44103103	TONER, HP CE313A magenta	cart	10			10	26,177.90	5			5	13,088.95	5			5	13,088.95	5			5	13,088.95	25	2,617.79	65,444.75
15		TONER HP CF350A 130A Black	cart	2			2	7,000.00	2			2	7,000.00	2			2	7,000.00	2			2	7,000.00	8	3,500.00	28,000.00
16		TONER HP CF351A 130A Cyan	cart	2			2	7,000.00	2			2	7,000.00	2			2	7,000.00	2			2	7,000.00	8	3,500.00	28,000.00
17		TONER HP CF352A 130A Magenta	cart	2			2	7,000.00	2			2	7,000.00	2			2	7,000.00	2			2	7,000.00	8	3,500.00	28,000.00
18		TONER HP CF320A 130A Yellow	cart	2			2	7,000.00	2			2	7,000.00	2			2	7,000.00	2			2	7,000.00	8	3,500.00	28,000.00
19	44103103	TONER, HP CF276A (76A)	cart	30			30	194,790.00	30			30	194,790.00	30			30	194,790.00	30			30	194,790.00	120	6,493.00	779,160.00
20	44103103	TONER, Brother TN-267 black	cart	8			8	33,119.12				0	0.00				0	0.00				0	0.00	8	4,139.89	33,119.12
21	44103103	TONER, Brother TN 267 cyan	cart	8			8	32,320.00				0	0.00				0	0.00				0	0.00	8	4,040.00	32,320.00
22	44103103	TONER, Brother TN-267 yellow	cart	8			8	32,320.00				0	0.00				0	0.00				0	0.00	8	4,040.00	32,320.00
23	44103103	TONER, Brother TN-267 magenta	cart	8			8	32,320.00				0	0.00				0	0.00				0	0.00	8	4,040.00	32,320.00
24	44103103	TONER, HPV2040 black	cart	3			3	14,100.00				0	0.00				0	0.00				0	0.00	3	4,700.00	14,100.00
25	44103103	TONER, HP W2041 Cyan	cart	3			3	17,400.00				0	0.00				0	0.00				0	0.00	3	5,800.00	17,400.00
26	44103103	TONER, HP W2042 yellow	cart	3			3	17,400.00				0	0.00				0	0.00				0	0.00	3	5,800.00	17,400.00
27	44103103	TONER, HP W2043 Magenta	cart	3			3	17,400.00				0	0.00				0	0.00				0	0.00	3	5,800.00	17,400.00
28	44103103	TONER, Brother TN 269 XL black	cart	30			30	115,500.00				0	0.00				0	0.00				0	0.00	30	3,850.00	115,500.00
29	44103103	TONER, Brother TN 269 Cyan	cart	30			30	94,200.00				0	0.00				0	0.00				0	0.00	30	3,140.00	94,200.00
30	44103103	TONER, Brother TN 269 yellow	cart	30			30	94,200.00				0	0.00				0	0.00				0	0.00	30	3,140.00	94,200.00
31	44103103	TONER, Brother TN 269 magenta	cart	30			30	94,200.00				0	0.00				0	0.00				0	0.00	30	3,140.00	94,200.00
32	44103103	Toner, Brother TN-2560 XL	cart	30	30	30	90	282,600.00	20	30	30	90	282,600.00	30	30	30	90	282,600.00	30	30	30	90	282,600.00	360	3,100.00	1,130,400.00
33	44103103	Drum, Brother DR-2160	cart	22			22	203,192.00				0	0.00				0	0.00				0	0.00	22	9,236.00	203,192.00
34	44103103	TONER, HP CF289A(89A)	cart	5			5	46,180.00	5			5	46,180.00	5			5	46,180.00				0	0.00	15	9,236.00	138,540.00

[illegible]

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

VINCENT L. CANARES
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

DAISY B. PASUAYAN
Accountant / Budget Officer

Approved by:

JAVEY PAUL D. FRANCISCO
Head of Office/Agency

Date Prepared: _____