



PRIVACY NOTICE

SEC CERTIFICATION EXAMINATIONS

WHAT PERSONAL INFORMATION WE COLLECT: The SEC collects information from applicants to the SEC Certification Examinations, including full name, residential address, date of birth, sex, email address, mobile number, ID photo, and valid ID card.

HOW WE COLLECT: The SEC collects, uses, and processes information from electronic documents submitted by applicants, such as application forms, through their email addresses.

WHY WE COLLECT PERSONAL INFORMATION: The information collected will be used for application processing, examination scheduling, identity verification, and records management. It also ensures that all examinees are properly documented. Additionally, it will support informed decision-making and policy development by analyzing demographic data and examination results to formulate policies tailored to examinees' needs. It will also aid in resource allocation and budgeting, enabling the SEC to prioritize and distribute resources effectively to enhance the certification program. Furthermore, the collected data will facilitate the monitoring and evaluation of public programs, allowing the SEC to assess the achievement of intended objectives. The collected information are kept strictly confidential and will not be shared by SEC with external parties.

HOW WE KEEP YOUR PERSONAL INFORMATION SECURE: Only authorized SEC personnel have access to the personal information collected. The data is securely stored in a protected database and maintained in a secured data facility. Reasonable security safeguards are in place to protect information from loss, unauthorized access, misuse, or disclosure.

RIGHTS OF THE DATA SUBJECT: Under the Data Privacy Act of 2012, data subject refers to an individual whose personal information is collected and processed. We are bound to observe and respect your privacy rights, including your right to information, right to access, right to correct, right to remove, right to damages and right to data portability.

CONSENT OF SEC CERTIFICATION EXAMINATION APPLICANTS: By submitting personal information through the required application form and valid ID card to apply for an examination, applicants authorize the SEC to collect and store their personal information for the duration permitted by applicable laws and regulations, for the purposes outlined above. Applicants acknowledge that the collection and processing of their personal information is necessary for such purposes. They are aware of your rights under the Data Privacy Act, including the right to be informed, to access, to object, to erasure or blocking, to damages, to file a complaint, to rectify and to data portability, and understand that there are procedures, conditions and exceptions to be complied with in order to exercise or invoke such rights.

FEEDBACK ON THE PRIVACY NOTICE: For more information, suggestion and feedback on this Privacy Notice, you may send your e-mail to our Data Protection Officer at dpo@sec.gov.ph.