



MARKETS AND SECURITIES REGULATION DEPARTMENT

NOTICE

Subject: NEW E-MAIL OF MSRD – SRD

Please be informed that the **Securities Registration Division** of the **Markets and Securities Regulation Department (MSRD - SRD)** may now be reached through its new e-mail address: msrd_srd@sec.gov.ph.

All requests, applications, and related transactions, including, but not limited to, the following, must be submitted via e-mail to msrd_srd@sec.gov.ph:

1. Registration Statement;
2. Amended Registration Statement;
3. Confirmation of Exempt Transaction (SRC Rule 10.1);
4. Stock Option Plan (SRC Rule 10.2);
5. Confidential Treatment of Information;
6. Exemptive Relief under SRC Section 72.1;
7. Petition for Voluntary Revocation;
8. 20-IS – Annual Stockholders' Meeting;
9. 20-IS – Special Stockholders' Meeting;
10. Tender Offer;
11. CP-IS;
12. Annual Information Statement for the current year and years thereafter;
13. Comments/Recommendations;
14. Monitoring Sheet (Publicly Listed Companies);
15. Distribution of Meeting Materials via QR Code;
16. Promissory Notes;
17. Queries; and
18. Request for Meetings.

To facilitate proper tracking, please use the following e-mail subject line format when submitting documents:

[Company Name]_[Application Type]

Example:

ABC Corporation_Registration Statement

Kindly ensure that all required information and attachments are complete and accurate upon submission.

For everyone's information and guidance.

Issued on 07 August 2025.