



**Securities and
Exchange
Commission**
PHILIPPINES

BACOLOD

EXTENSION OFFICE

SUSTAINABILITY

INITIATIVES

EXTERNAL INITIATIVES

Donated recyclable materials to other institutions



Transforming waste into art. Last March 27, SEC BCDEO turned over used boxes to La Consolacion College – Architecture, Fine Arts and Engineering (ARFIEN) department. Such materials will be used by students in creating paper sculptures for their projects.

Incorporates sustainability in trainings conducted to various sectors



Last March 31, SEC BCDEO conducted SEC TIENDA: A SEC Processes, Financial Literacy and Sustainability Program to various market vendors associations and federations. Included in the agenda is a discussion on how to promote sustainability especially in the marketplace operations.

Promotes sustainability by giving out tumblers and umbrellas as tokens during seminars



To help ensure participation and promote sustainability, SEC BCDEO provides tumblers and umbrellas as tokens (Q&A prizes, early bird tokens). Along with the giving out of these items comes a reminder to avoid using one-time use plastics such as plastic cups.

INTERNAL INITIATIVES

Save on electricity by turning the aircon on only from 8:00am to 5:00pm

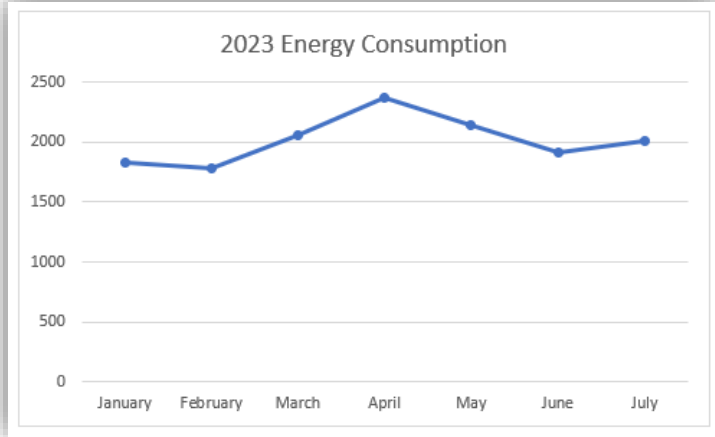
Posting reminders near electrical outlets

Make use of scratch papers. If possible, avoid printing documents and go paperless

Use less plastic and one-time use utensils

Practice CLAYGO (Clean As You GO)

No tarpaulin is used during events/seminars



UPCOMING INITIATIVE

Partnership with Bacolod LGU for the launch of *Clean Markets Initiative*



BCDEO Director Atty. Annabelle F. Corral-Respall started brainstorming with Hon. Celia Matea Flor, Bacolod City Councilor, and staff on the plans for the launch of the Clean Markets Initiative. The goal of the program is to promote sustainability in the organized markets of the city composed of SEC registered vendors' associations. Activities under this program include the Search for the Cleanest Market, and advocating *Balik Alat* and *Balik Bayong* initiatives.



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SEC BAGUIO **SUSTAINABILITY** PRACTICES



A photograph of an office terrace with several potted plants in red containers. The plants are lush green and are positioned in front of a white metal railing. In the background, a cityscape with buildings is visible under a clear sky.

CURRENT
INITIATIVES

POCKET GARDEN

Making use of the office terrace where the plants may bask in afternoon sun; and bathe under rain showers.

A close-up photograph of a clear glass jar with a brown cork lid. The jar is surrounded by green plants with yellow variegated leaves. The jar is partially filled with water and has some small bubbles inside.

SUSTAINA-EAT
SEGREGATE
RECYCLE

PLANNED INITIATIVES

CELEBRATE SUSTAINABILITY FAIR

SEC SIBOL ROADSHOW



- **NO TARPAILINS**
- **CONVERT TO BIOMETRICS**
- **LOGBOOK ENTRIES FOR STAFF TRACKER**

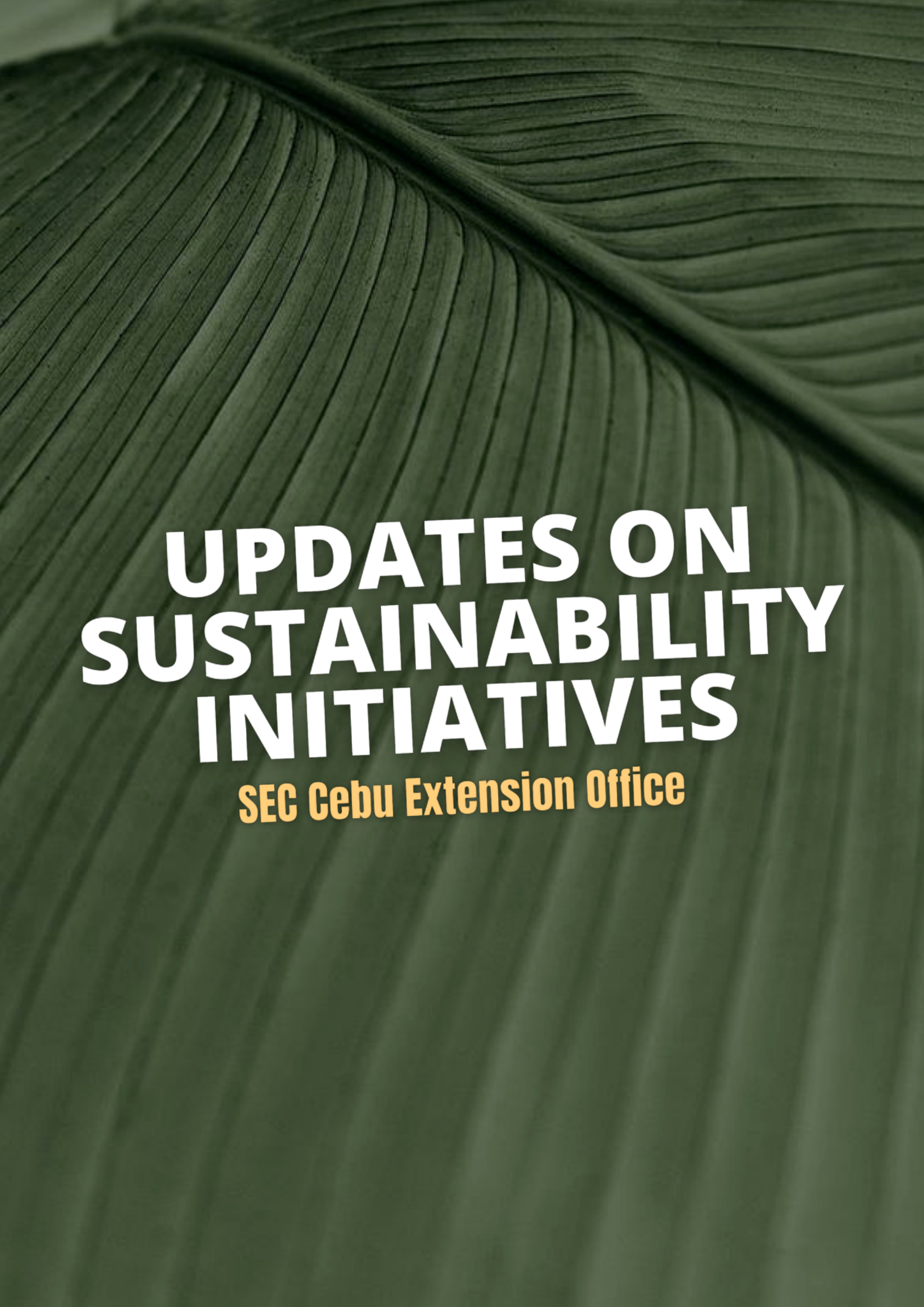




THANK YOU!

SUSTAINABILITY

**IS EVERYBODY'S
BUSINESS**



UPDATES ON SUSTAINABILITY INITIATIVES

SEC Cebu Extension Office

The CebEO's Sustainability Initiatives



Maintaining small spaces for sustainability area.



Use of aircon units with inverter and in strict compliance with the 8am-5pm aircon operation and with the DOE requirement on aircon temperature at 24°C



The use of LED lights



The use of LED screens/monitors instead of tarpaulins



Sharing of printers



Turning off of lights during lunch break

The CebEO's Sustainability Initiatives

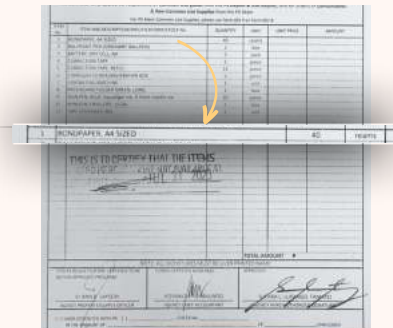
The Paperless Initiatives:



Implementation of Biometrics for time in/out - Paperless attendance for employees

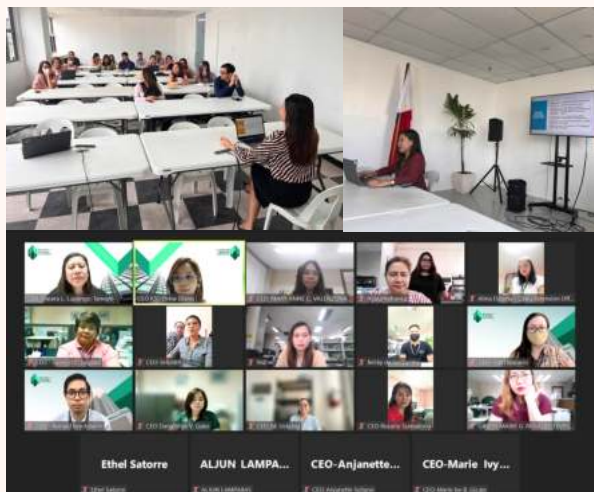


Online Requests for Monitoring – Paperless requests via google forms



Less paper consumption

Online request for monitoring, online monitoring and the advent of digital innovations in requesting for SEC-related documents



F2F office meetings vs zoom meetings



Using reusable tumblers and containers instead of disposables



Carpooling of employees



Securities and Exchange Commission
Cagayan de Oro Extension Office

Cagayan de Oro Extension Office
**Sustainability
Initiative Profile**



01/ SEC CDOEO Meet-your-Garden

An idle space in the
backyard was transformed
into a mini garden.



We started planting vegetables such as okra, alugbati and pepper, lemongrass, chinese kangkong as well as avocado, coconut, jackfruit and durian trees.

02/ SEC CDOEO "Greenyard"

The SEC Building is
surrounded by trees and
green plants.



Trees were planted along the fence, providing shade
to its nearby areas such as the parking lot.

03/ Natural air fresheners

We encouraged everyone to adopt an indoor plant.



04/ Inverter type Airconditioning Units

The office recently procured three (3) Inverter split type air-conditioning units to reinforce the old aircon units.



05/ Light the office with LED



06/ Using Reusable Items

We promote the use of the following reusable items in the office such as:



Kitchen utensils, plates, saucers, water bottles, glass cups and mugs

EBA sa EOs!

(Environmental Brave/
Bold Advocates)

By:

Securities and Exchange Commission
Cagayan de Oro Extension Office



SEC ILOILO EXTENSION OFFICE

A photograph of a dense forest of tall, slender evergreen trees, possibly pines or firs, shrouded in a thick mist or fog. The trees are dark green and stand against a lighter, hazy background. The bottom of the image is partially obscured by a dark green, wavy graphic element that serves as a background for the lower text.

SUSTAINABILITY INITIATIVES

2 0 2 3

SEC ILOEO SUSTAINABILITY INITIATIVES:

1. ILOEO SECRET GARDEN

2. ORGANIC FERTILIZERS

3. REUSABLE WATER BOTTLES

4. COORDINATION WITH A LOCAL FARM SCHOOL

5. COORDINATION WITH THE DEPARTMENT OF AGRICULTURE

6. ACTIVE TRANSPORTATION (BIKE TO WORK)

7. PAPER MULCHING USING SHREDDED PAPER

8. HYDROPONIC SYSTEM (ILOEO TOP SECRET GARDEN)

**9. REPLACING OUTDATED LIGHTING FIXTURES WITH
ENERGY-EFFICIENT LED LIGHTS**

10. TRANSITION TO INVERTER AIRCONDITION UNITS





SEC Sustainability

A SHARED RESPONSIBILITY SEC—Legazpi Extension Office

August 2023

The Le'Garden Initiative

Introducing The LE'Garden, where the symphony of rustling leaves turn coffee breaks into refreshing escapes. Our green oasis combines a breath of fresh air, a touch of serenity, and a reminder that even in the heart of the city, nature's beauty can unfurl in the most unexpected places. Welcome to our little Eden.

#PocketGarden #GreenIsGood



Wellness = Sustainability

Yoga contributes to sustainability by promoting mindfulness, simplicity, and a connection to nature. The focus on inner energy can encourage energy conservation, and yoga communities can drive collective sustainable efforts. Ultimately, yoga fosters awareness, well-being, and conscious choices, aligning well with a sustainable lifestyle.

#MentalHealthMatter #WorkLifeBalance



Tiny Steps Toward Sustainability

To reduce waste and minimize ecological footprint, we made a conscious choice to part ways with single-use plastics. Our kitchen transformation symbolizes a larger shift towards a more sustainable future, where every decision, no matter how small, counts. By embracing reusables, we're inspiring others to do the same.

#ChooseToReuse #SmallActsMatter



A Cooler, Greener Future

Our commitment to sustainability shines brighter with our latest upgrade: energy-efficient, inverter air conditioning units. By choosing innovation, we're not only optimizing comfort but also slashing energy costs. Join us in embracing eco-friendly solutions for a better tomorrow!

#SustainableOffice #GreenIsIn

Segregation, A Greener Frontier

We introduced waste segregation as a vital step in our sustainability journey. Each bin represents a commitment to reduce, reuse, and recycle, paving the way for a cleaner environment and a greener tomorrow, one bin at a time.

#GreenIsClean #BinThereDoneThat



E-mpowering Positive Change

We now mark a pivotal moment in our sustainability campaign as we unveil the dedicated 'E-Waste' bin. By providing a responsible avenue for electronic waste disposal, we're taking strides towards a more responsible future.

#EraseEWaste #TechRecycling



SUSTAINABILITY INITIATIVES

SEC DAVAO EXTENSION OFFICE

2F SDC Building, Maa Road, Davao City

secdavao@sec.gov.ph

0933-455-3547



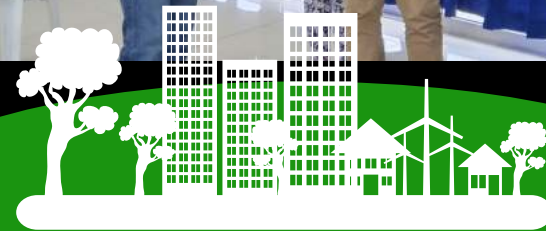
INITIATIVES

LED LIGHTS



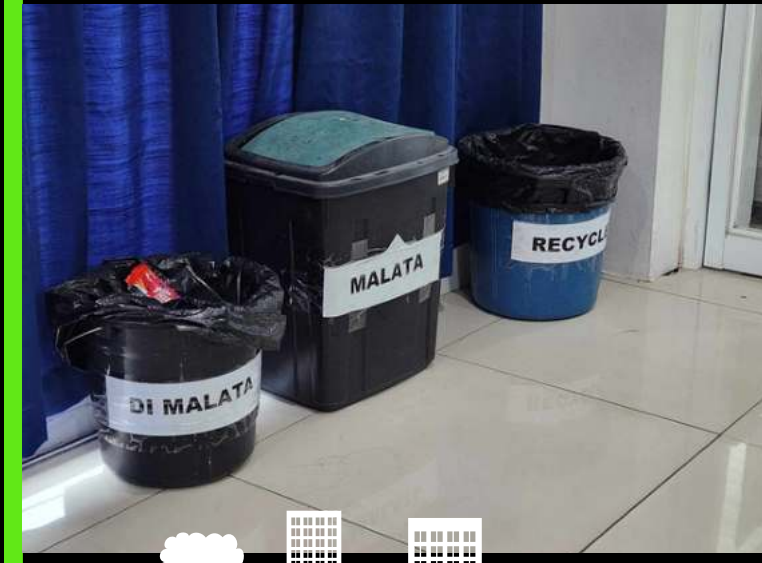
The SEC Davao Extension (DAVEO) Office uses LED lights to save energy .

TV MONITOR



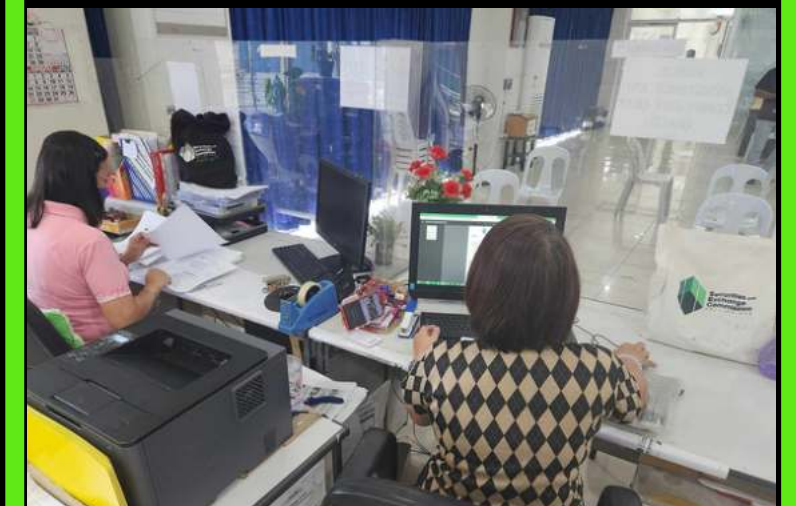
As an alternative to single-use tarpaulins, the SEC DAVEO makes use of a TV monitor as part of its information drive.

WASTE SORTING



Waste segregation through properly labeled bins are visible within SEC DAVEO's premises.

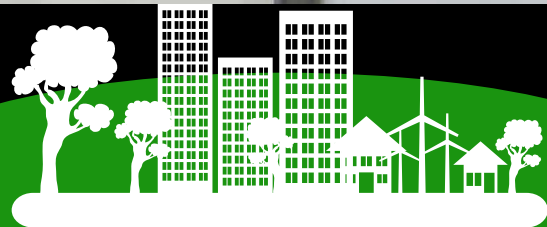
ECO BAGS



SEC DAVEO personnel are encouraged to use eco-friendly bags as substitute to plastic bags.

INITIATIVES

AIRCON USE



In compliance to R. A. No. 11285, the SEC DAVEO utilizes inverters for its air conditioning systems and adheres to the designated operating hours, which are from 9:00 AM to 4:00 PM.

CARPOOLING



The initiative of carpooling by SEC DAVEO staff aims to reduce carbon footprint associated with transportation.

REUSABLE BOTTLES

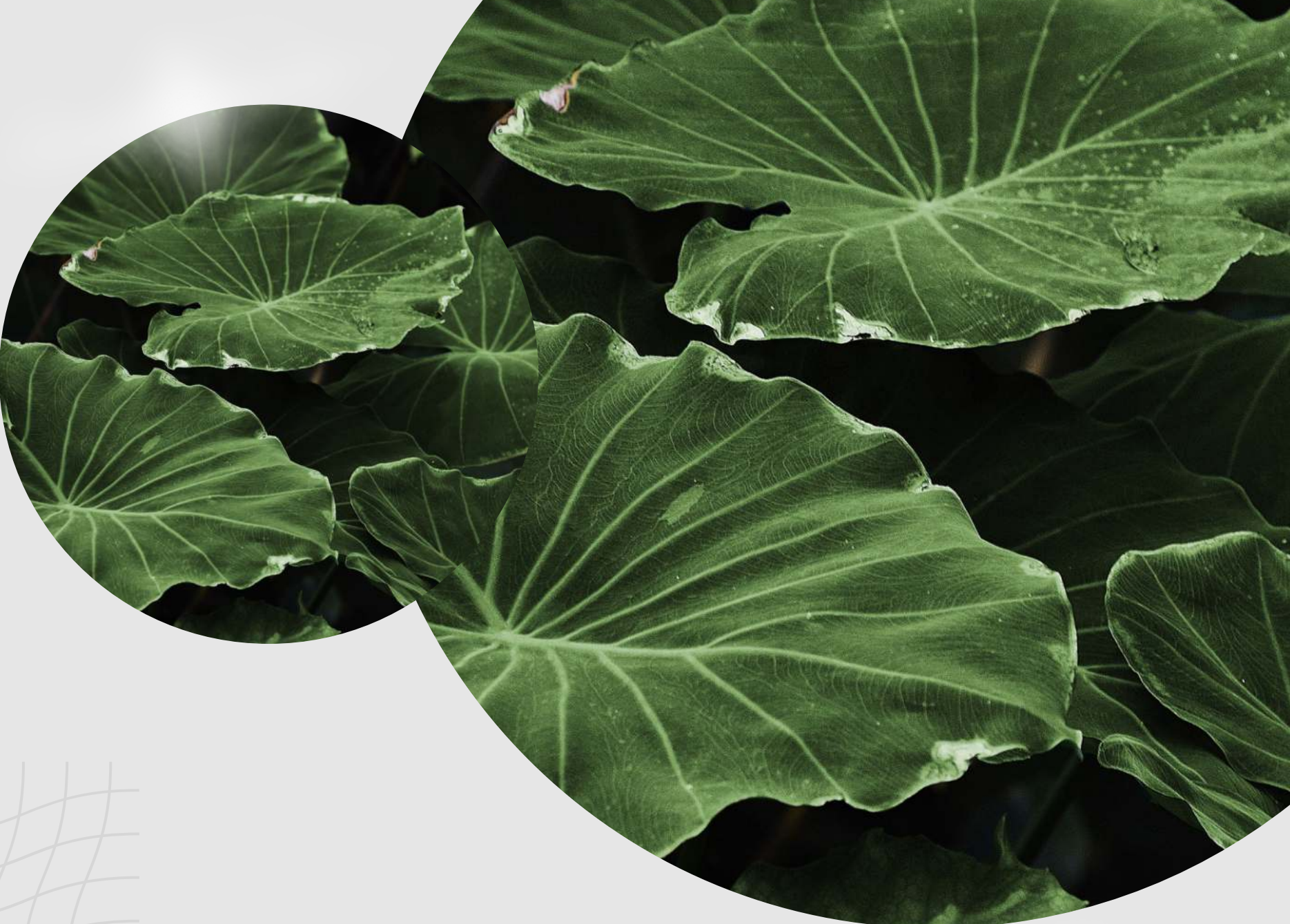


Reusable water bottles are used rather than single-use plastic cups.

HEALTH EATING



Twice a week, the SEC DAVEO personnel embrace a healthy diet by consuming plant-based foods.



SEC TACLOBAN EXTENSION OFFICE

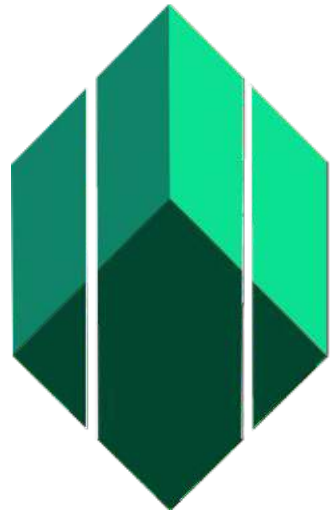
**Sustainability Initiatives
May - December 2023**

SEC TACEO

Sustainability Initiatives 2023

- 1. Utilization of natural light in office space (we have big windows)**
- 2. Less paper consumption (No case folders; Utilization of Google Drive/ Back-up External Hard Drives for records purposes; Online review of ESPARC and Amendment Applications; Use of scratch papers)**
- 3. 9AM-4PM Aircon Operation set at 24°C**
- 4. Sharing of printers**
- 5. Adopt-a-Plant Initiative/ Humidifying plants for the office**
- 6. Reusable water bottles/tumblers and food containers**
- 7. Clean As You Go policy in the office**





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SUSTAINABILITY INITIATIVE PROFILE

TARLAC EXTENSION OFFICE





Sustainability Efforts

- **Use of LED Lights - completed**
- **Procure Inverter Air-conditioning units- on going**
- **Use of LED TV Screen instead of tarpaulin in the posting of citizen's charter and office announcements- completed**
- **Modifying client satisfaction survey forms to lessen the number of pages- completed**
- **E-waste Drop Off- for implementation**
- **Institutionalizing the use of scrap papers- completed**

Sustainability Efforts

PHOTO DOCUMENTATION



**Use of LED TV
Screen instead
of tarpaulin**



**Use of scrap
papers**



**Client Survey
Form
Modification**



**Use of LED
Lights**

ZAMBOANGA EXTENSION OFFICE SUSTAINABILITY PRACTICES

ZAMEO GARDEN: Vegetables, Flowers and Happier Employees

Due to limited space, the ZAMEO put up a mini garden near the fire escape. The mini garden is composed of organic vegetables, plants and flowers all grown in pots. The organic vegetables are usually given to the guards and janitors.



ADOPT-A-PLANT PROJECT

At the beginning of the year, employees are given a choice of plants to plant and adopt – following its growth and development over the course of the year. The aim of this project is for each employee to have active roles in the sustainability efforts of the EO. At the end of the year, special citation is given to the employee whose plants have survived and flourished.



A TUMBLER a Day makes Earth GAY!

To promote sustainability, ZAMEO makes it a habit to use tumblers to stay hydrated and to take part in the battle against plastic waste.



SUSTAINABLE LIGHTING WITH LED

LED (or light emitting diode) lighting is one of today's most energy-efficient and environmental-friendly lighting technologies. Therefore, as part of ZAMEO's environmental responsibility, we have adopted the use of LED lights to all our lighting fixtures.

