Securities and Exchange Commission
PHILIPPINES

BAGONG PILIPINAS

# INVITATION TO BID FOR THE

## SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF INTERACTIVE WHITEBOARD/SMARTBOARD

1. The Securities and Exchange Commission (SEC), through the authorized appropriations under the **FY 2024 Annual Operating Budget of SEC**, intends to apply the sum of **Eleven Million Fifty-Seven Thousand Pesos (Php11,057,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the Project, **SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF INTERACTIVE WHITEBOARD/SMARTBOARD** under **Public Bidding No. 2024-033.** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. SEC now invites bids for the above procurement project. Delivery of the Goods is required in FY 2024 as specified is Section VI (Schedule of Requirement) of the Bidding Document. Bidders should have completed, within ***five (5) years*** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a nondiscretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA 9184).

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or corporations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Prospective bidders may obtain further information from the SEC-BAC Secretariat and inspect the Bidding Documents at the address given below during office hours from 8:00 a.m. to 5:00 p.m.

5. A complete set of Bidding Document may be acquired by Interested Bidders on August 8, 2024 from the given address and websites below and upon payment of applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of Php 12,500.00. The Procuring Entity shall allow the bidder to present its proof of payment for the fees which will be presented in person, by facsimile, or through electronic means.

6. It may downloadable free of charge from the Philippines Government Electronic Procurement System (PhilGEPS) and SEC websites, provided that the bidders shall pay the applicable fee for the Bidding Document not later than the submission of their bids.

   The prospective bidders are advised to send an email at iatorresjr@sec.gov.ph to request for the Payment Assessment Form (PAF), which shall be used for the payment of the abovementioned applicable fee.

   Payments should be done over the counter at any Landbank branch nationwide or online through eSPAYSEC.

   For over the counter payment at LandBank:

   - Print 2 copies of PAF:
     - 1 Client Copy
     - 1 LandBank Copy
   - Accomplish the onColl Payment slip per fund account as indicated on the breakdown summary.
   - Use the correct Fund Account and Account No. and provide the below information:
     - Reference Number 1 - PAF No.
     - Reference Number 2 - Name of Payor appearing on the PAF
   - Present OnColl Payment Slip, together with the PAF, to the LandBank Teller

   For online payment:

   - Access eSPAYSEC through the link below, enter PAF Reference Number, select your payment:
   - **https://www.sec.gov.ph/sec-payment-portal**
   - Enter PAF Reference Number
   - Select preferred payment option:
     - Debit/Credit Card
     - Paymaya Wallet/GCash
   - Enter email address and verification code
   - Click proceed to payment

7. The SEC will hold a Pre-Bid Conference on 16 August 2024 (Friday), 10:00 A.M. at the Conference Room, 7th Floor, The SEC Headquarters, 7907 Makati Ave, Salcedo Village, Bel-Air, 1209 Makati City and/or through video conferencing or webcasting via Zoom application, which shall be open to prospective bidders.

8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before 30 August 2024 (Friday), 10:00 A.M. Late bids shall not be accepted.

9. All Bids must be accompanied by a Bid Security in any acceptable forms and in the amount stated in ITB Clause 14.1.

10. Bid Opening shall be on 30 August 2024 (Friday), 10:15 A.M. at the Conference Room, 7th Floor, The SEC Headquarters, 7907 Makati Ave, Salcedo Village, Bel-Air, 1209 Makati City. Bids will be opened in the presence of the bidder's representative who choose to attend the activity.

11. The Securities and Exchange Commission reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

    Procurement Unit
    Management Services Department
    7th Floor, The SEC Headquarters, 7907 Makati Ave, Salcedo Village
    Bel-Air, 1209 Makati City
    Electronic mail: iatorresjr@sec.gov.ph

13. You may visit the following Websites to download the bidding document:

    https://www.sec.gov.ph.
    https://www.philgeps.gov.ph

07 August 2024

**OLIVER O. LEONARDO**
Vice-Chairman