

BIDS AND AWARDS COMMITTEE

BID BULLETIN NO. 1

This Bid Bulletin is issued to amend/clarify items in the Bidding Documents for the **SERVICE AGREEMENT FOR SECURITY SERVICES FOR THE SEC HEADQUARTERS AND EXTENSION OFFICES FOR FY 2024, Public Bidding No. 2024-038.**

REFERENCE	CLARIFICATION/S	RESPONSE/S
Bid Data Sheet under ITB Clause 20.2 – Item 2 1. Certified of accreditation from PNP SOSIA, as proof of ownership of security training institution or contract from other PNP SOSIA accredited security training institutions where guards are sent for training;	Can we submit a Memorandum of Agreement with our partner training center	Yes, as long as the said partner training center is a PNP SOSIA Accredited Security Training Institution. Bidder must also submit the said certificate of accreditation from PNP SOSIA.
Financial Proposal: Computation of Administrative Overhead/Agency Fee	What ruling shall be applied? Is it the twenty percent (20%) standard administrative overhead and profit margin following provision under RA 11917 or the provision of RA 9184 where there shall be no floor when it comes to the computation of Administrative Fee?	The Administrative Fee shall not be less than twenty percent (20%) of the total contract cost in accordance with Section 9 of RA No. 11917.
Section VII. Technical Specifications	May we be clarified on the number of days factor to be used for those who will be rendering 5-days and 7-days duties?	7-days duty = 395 days/year 5-days duty = 261 days/year
	Since 5-day duty guards (Monday to Friday) will also render overtime, are we still going to compute overtime pay for regular holidays and special days or regular days only covering Mondays to Fridays?	The computation for overtime shall be included on regular days, regular holidays, and special days covering Monday to Fridays.
	Reference to the aforesaid query, is Discounting allowed?	In reference to computation of overtime pay for regular holidays and special days.

	If so, may we request guidance or ruling on this matter and be put in a Bid Bulletin?	No, Discounting is not allowed in overtime.
	May we know what wage orders are to be used in the areas covered by this procurement considering the current or prevailing wage orders thereat?	All wage orders issued prior to Date of Posting (September 05, 2024) shall prevail.
	Anent the number of days, may we be clarified what number of days factor are we going to follow for our financial bid preparation?	7-days duty = 395 days/year 5-days duty = 261 days/year
Financial Proposal	Are these Contingencies (repair and maintenance of tools, equipment, new installation cost:labor only) worth P 1,500,000.00 also included in our financial proposal Security - Budget Breakdown? How about there are prospective bidders who did not include these Contingencies and made the statement "free of charge" if it is qualified or disqualified?	All prospective bidders must include the Contingencies (repair and maintenance of tools, equipment, new installation cost:labor only) amounting to P 1,500,000.00 in their financial proposal.

REFERENCE	AMENDMENT/S
Section VI. Schedule of Requirements	Koronadal – B9-11, 2F, South Cotabato Gymnasium and Cultural Center, Alunan Avenue, Koronadal City.

Further, it is recommended to acquire the Bidding Documents to have the copy of the Budget Breakdown attached to the Bid Form as an appropriate reference.

Provisions in the bidding documents that are in conflict with this Bulletin are deemed revised/amended. For guidance and information of all concerned.

20 September 2024

For the Bids and Awards Committee:

SGD
ARMANDO A. PAN, JR.
Chairman